

Evergreen Study Abroad & Financial Aid

When a student incurs additional expenses as part of the regular academic curriculum of an Evergreen program, approved consortium program or independent contract or internship, they may document these expenses and request that the cost of attendance budget be considered for a revised financial aid award.

What are additional expenses?

Additional expenses are unforeseen or extra expenses that are more than the standard financial aid budget. These expenses can include the following items for travel/study abroad:

1. Round trip airfare (get an official, written estimate from a travel agent or airline web page).
2. Transportation in your destination country/area such as rail passes, bus tickets, cab fare, subway tokens, passes, etc. (You need to document these, too. Travel agents may be helpful as well as current documentation from travel books such as *The Lonely Planet Guides*.)
3. Instructional costs abroad including tuition, fees, or other program costs. Be sure to indicate if any portion of this cost is covered by Evergreen.
4. Books and supplies.
5. Admission fees and tickets to events you will be attending as part of your program trip.
6. Passport costs.
7. Medical exams and necessary vaccinations.
8. Travel insurance.
9. Lodging and food.
10. Special equipment or gear you *must* purchase to participate in the program (include a brief explanation).
11. An itinerary of the program activities.

How can I receive more financial aid?

1. If you already receive financial aid then you may itemize expenses using the financial aid form, *Additional Expenses/Medical Appeal Form*. Attach the following to a signed copy of the form:
 - A written letter of explanation
 - Approval for your participation in the study abroad program from your faculty
 - Required documentation of expenses such as photocopies of receipts, bills, canceled checks, doctor's statements, consortium program estimates, etc
 - An itemized list of your expenses
2. Submit this information to financial aid. It may be up to four weeks before you receive a response. If approved, your budget will be increased by *the difference between your allowable documented costs and Evergreen's standard budget allowance*.
3. If you do not currently receive financial aid, but want to apply, speak with a financial aid staff person, or research the steps on the financial aid web page. Then complete the request for documenting additional expenses. If you have not begun the financial aid application process please note that it can take up to two months, depending on the time of year you apply for additional expenses, so plan ahead.

What kind of financial aid can I receive for these expenses?

You will receive only loan recommendations, Subsidized and/or Unsubsidized Stafford Loan for you, or a PLUS loan for your parents. You will not receive additional grant aid or workstudy.

Note: It can take up to six weeks for student loans to be processed – ***plan accordingly***.