

January 15, 2014 Faculty Meeting Minutes – FINAL

Faculty Chair Welcome -- Faculty Chair Abir Biswas opened the meeting at 1:23 p.m.

General Announcements -- The following announcements were made:

- Abir announced that nominations are currently being sought for faculty to serve on the Strategic Planning Committee.
- Scott Coleman reminded faculty that there are Planning Unit Meetings directly after the faculty meeting, where the hiring priorities list recently distributed will be discussed.
- Sandy Yannone announced that the Writing Center is sponsoring scholarship writing workshops.
- Leslie Flemmer announced that Crow Planet, next year's O-week common read, will be available at upcoming faculty meetings.
- Laurie Meeker reminded faculty of the UFE's outreach campaign in preparation for bargaining the next contract and encouraged faculty who have not yet talked to a steward to do so.
- Lucia Wyss, Jessie Honiker, and Celi Tamayo-Lee provided information on efforts to create a permanent community kitchen space on campus in response to the number of students who live below the poverty level.
- Brendan Hale from the GSU announced general assembly meetings from 3-5 every Monday and upcoming meetings to build student power on campus.

Approve October 16th, 2013 and December 11th, 2013 Faculty Meeting Minutes – The October 30th, 2013 and November 20th, 2013 meeting minutes were approved, with a correction to the start time indicated on the November 20th, 2013 minutes.

Long-Range Curriculum DTF – Co-chairs Karen Gaul and Ruth Hayes led a continuation of a discussion of the DTF's proposals up for vote. Agenda Committee member Brian Walter facilitated this discussion and the voting process. Discussion and voting occurred on Proposal 1) ILC's and INT's with the following result (The full body of Proposal One as passed is included with these minutes):

- a) Each student may earn up to 48 ILC credits toward their baccalaureate. The motion passes by a vote of 59Y/3N/1A.
- b) Students must take at least one quarter of an 8 to 16 credit Evergreen program offered by the Olympia, Grays Harbor or Tribal Campuses or at least two quarters of courses and Lyceum at the Tacoma Campus prior to embarking on individual learning through either an ILC or INT. The motion passes by a vote of 46Y/15N/2A.
- c) The deadline for applications for ILCs and INTs will be Friday of Week 10 of the prior quarter. An amendment to add "and INTs" passed by a voice vote that was deemed to be at least two thirds of the faculty present. The motion passed by a vote of 43Y/19N/2A
- d) The Agenda Committee will charge a group of faculty and Advising staff to develop, and in the 2014-15 Academic year, begin to implement training for students in the preparation of the ILC or INT contract, as well as the study skills necessary for successful completion of individual learning.
- e) This same group will develop advisory guidelines for faculty sponsors and formal and informal avenues for training, developing, and supporting faculty doing such work. Recognizing that faculty practices are divergent, and that contract parameters are ultimately left to the professional judgment of faculty sponsors, these guidelines and support activities should draw broadly from the best practices and experiences of faculty from all areas of the college.

Proposal 1) items d & e were rolled together for a vote, passing by a unanimous voice vote.

Proposal 2) Curriculum Planning Process – An additional discussion was begun about the proposal, including some revisions that were accepted by the DTF, to be re-presented for a continued discussion and possible vote at the next Faculty Meeting.

Proposal 3) Standing Committee on the Curriculum – A second discussion on this proposal was tabled for the next Faculty Meeting.

The meeting was adjourned at 3:03 p.m.

PROPOSAL 1: ILCs and INTS:

Proposal for changes in ILC guidelines to begin Fall, 2014:

- a. **Each student may earn up to 48 ILC credits toward their baccalaureate.** Students may petition the deans for an exception to this limit by submitting a draft of the contract, a letter (or Academic Statement draft) that outlines their process and how work in an additional ILC will help them reach their academic goals more satisfactorily than other means, and a supporting statement from the faculty sponsor of the proposed contract. *The academic dean will have the discretion to approve or not approve exceptions based on extenuating circumstances, the merit of the contract, student's demonstrated success with the ILC format, demonstration of a progression of learning in a particular area, and support of the faculty sponsor.* We encourage students to "budget" their ILC credits, and to consider first doing an ILC of 4 or 8 credits, before attempting a full time (12 or 16 credit) contract.
- b. **Students must take at least one quarter of an 8 to 16 credit Evergreen program** offered by the Olympia, Grays Harbor or Tribal Campuses or at least two quarters of courses and Lyceum at the Tacoma Campus-prior to embarking on individual learning through either an ILC or INT. Students may petition the deans for an exception to this limit by submitting a draft of the contract, a letter (or Academic Statement draft) that outlines their process and how doing an ILC at this time in their academic careers will help them reach their goals more satisfactorily than through a program, and a supporting statement from the faculty sponsor of the proposed contract.
- c. **The deadline for applications for ILCs and INTs will be Friday of Week 10 of the prior quarter** (submitted by student and approved by faculty sponsor through the on-line system). Students may petition the deans for an extension by submitting a draft of the contract, a letter (or Academic Statement draft) that outlines their process and how work in an additional ILC will help them reach their academic goals more satisfactorily than other means, and a supporting statement from the faculty sponsor of the proposed contract. *The academic dean will have the discretion to approve or not approve exceptions based on merit of contract, support of the faculty sponsor, and reasons for late submission.*
- d. The Agenda Committee will charge a group of faculty and Advising staff to **develop**, and in the 2014-15 Academic year, begin to **implement training for students in the preparation of the ILC or INT contract**, as well as the study skills necessary for successful completion of individual learning. Details in such trainings may include: discussion of all the opportunities for individual and independent learning at Evergreen including programs, SOS group contracts, Undergraduate research and ILC/INT contracts, greater specificity in terms of reading, writing, activities, deliverables; specific learning objectives; college-level learning; how the work is documented; how the work is in conversation with relevant scholarship; clear inquiry or research question; clear, shared expectations from supervisors (faculty, staff and field supervisors, if relevant). Trainings may be in the form of regular sessions offered in person, or through an on-line training tool. Trainings shall be made available to students at all campuses. *Information created for this training will be used to inform future redesigns of the online contract system.*
- e. This same group will develop **advisory guidelines for faculty sponsors and formal and informal avenues for training, developing, and supporting faculty doing such work.** Recognizing that faculty practices are divergent, and that contract parameters are ultimately left to the professional judgment of faculty sponsors, these guidelines and support activities should draw broadly from the best practices and experiences of faculty from all areas of the college.