

Residential & Dining Services

Living Learning Agreement

For Building ____ Space Number ____

Instructions:

Read through the cover sheet about Living Learning Agreements. Familiarize yourself with the Residential & Dining Services Policies, RAD Roommate Resources, Student Code of Conduct and Social Contract. Also check out the helpful tips provided to get you started with this process. Read over this document and answer the questions below. There are six sections: Studying and Quiet Time; Cleaning and Housekeeping, Privacy, Visitation, and Safety; Personal and Community Property; FYI's, and Expectations and Confrontation.

Some Helpful Hints to get you started...

Sit down together and do this now. You have the first four or five weeks to test what expectations you have set and make appropriate changes.

Keep friends and neighbors out of agreements.

Be willing to compromise in a difficult situation.

List out and post who will clean what. Seeing reminders can help some people who forget.

Agree on who is buying groceries/snacks and cleaning supplies and make a schedule of how often this will happen.

Discuss decorating ideas BEFORE they happen.

Post your personal and academic schedules in a visible place. Be respectful one another's academic needs.

Decide ahead of time where messages to and from each other, phone call messages, and mail will be placed.

Your roommate(s) do not need to be your best friends, but you still have to live with them.

Give one another time to cool off in an argument. Remember to say "I'm sorry" if someone else has been wronged.

If things get bad, notify your RD. They may be able to help.

This tool should be used proactively to resolve possible problems. Take the first few weeks to figure stuff out and then FILL THIS OUT. If staff is called in to help you, this will be the first thing they ask for when dealing with conflicts that arise in your room.

Section 1: Studying and Quiet Time Questions

Quiet hours are Sunday to Thursday, 11 pm to 9 am, and Friday and Saturday, 12 am to 9 am. During these times noise must be contained to your room. You are responsible to hold yourself and others to acceptable sound levels.

Section 2: Cleaning and Housekeeping Questions

You are responsible for keeping your assigned bedroom space clean and free from excessive clutter/litter. You and your roommates are responsible for keeping your assigned common space clean and free from excess clutter.

However, you and your roommates must decide on what system of cleaning you want in place: as individuals or as a group.

- Cleaning as individuals*
- Cleaning as a group*

The common spaces include the Kitchen, Living Room, Hallway, and Bathroom.

If you have elected to clean as individuals, how are you going to communicate to each other when cleaning standards are not met?

If you have elected to clean as a group, are you going to create a rotating schedule or designate a weekly day and time?

- Cleaning on a rotating schedule*
- Cleaning as a group on every _____ week on _____ at _____.*

Who will be buying the cleaning supplies? Any thought to green cleaning supplies? See the RAD Sustainability page for more information.

- Buy cleaning supplies as individuals*
- Buy cleaning supplies as a group*
- Green cleaning supply requests:*

You will find an example of a cleaning schedule on the end of the LLA form.

The Resident Directors may inspect each apartment/unit over the course of the summer to ensure a clean, healthy and safe environment for all residents in all common areas/facilities, including bathrooms, kitchens, living rooms and entryways.

Section 3: Privacy, Visitation, and Safety

You are responsible for protecting building security by ensuring exterior doors are locked each time you enter/exit a building. You are prohibited from propping or leaving any exterior building, apartment or unit exterior door open. You are responsible for securing your bedroom door. Additionally, throwing or dropping any objects from windows or balconies and entering or exiting from your window is prohibited. You are responsible for the behavior of your guests. Overnight guests may stay in your room with written approval by all of your roommates. An approved guest may stay no more than three days and two nights in one month. Unapproved guests are not permitted to stay overnight.

The way our unit has decided to communicate to each other about overnight guests by talking no later than:

- Day of arrival
- One day prior to arrival
- Two to three days prior to arrival
- Four to seven days prior to arrival

If my guest bothers one of my roommates, I would prefer if they inform me through: (Check all that apply)

- Face to Face
- Text/Leave a Note
- Phone Call
- Email
- _____

Applicable for any Apartment and Mod- our apartment has decided that guests of legal age can consume alcohol in the apartment, or return to the apartment after consuming alcohol:

- Disagree
- Agree
- Agree as long as it's before _____ on weekdays, and _____ on weekends.

Section 4: Common Space Use

In the common space we have decided that they can either be shared, prefer to ask before using, or off limits:

	Approved	Ask First	Not Approved
TVs/Gaming Equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DVDs/ Music Equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Furniture (chairs, couches)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pillows/Blankets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Microwave	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vacuum	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Cups/Plates/Silverware	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spices/Cooking Supplies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Food	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Toiletries (Toilet paper, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The following specific items are off limits:

Section 5: FYI's

This is an open ended section to everyone in the space to discuss if there are any allergies, dietary needs, medical needs, pet peeves, triggers, boundaries, or general information that might be useful for your roommates to know of. Additionally, this section would also be a place to talk about room décor, or if there is any information regarding how often you will be available or unavailable, such as class, employment, clubs, etc. You may also want to discuss if the comfort level of someone using the shower and another person using the bathroom while someone is showering.

Section 6: Expectations and Confrontation

If you find yourself in conflict you are encouraged to make a determined effort to resolve the problems at the lowest level possible in a peaceful and constructive manner. If you experience roommate conflicts, noise problems or other difficulties, Residential and Dining Services recommends that you address the situation early on in a one-on-one conversation. Use "I" statements, resist placing blame and refrain from accusations. Approach the situation in a positive manner and try to understand the other person's perspective. Express your needs clearly and be willing to compromise.

If I am not meeting expectations of the living learning agreement, I would like to be informed by my roommates by:

	Setting a time to talk	Email/Note	Text
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RAD suggests that you to talk and/or confront your roommate(s) prior to talking with the RD. Most roommate conflicts arise because of poor communication and unclear expectations. At any time you can speak with an RD, but the first question they will be asking you is if you had talked to your roommate first.

If we want to change something in this document, it will be revisited:

- Monthly
- Bi-Monthly
- Quarterly
- _____

***Please note that in a roommate(s) conflict, this document will be used and referred to by the RD.**

Resident's Initials: _____

Date: _____

We have discussed and agreed to the answers listed on this contract and will abide by the mutual decisions made by both parties involved and whereas suitemates are concerned.

LLA Cleaning Sheet Example

You and your roommates are responsible for keeping your assigned bedroom and common space clean and free from excessive clutter/litter.

Kitchen- Stove Top, Oven, Sink, Kitchen Counter Top, Kitchen Tiles, Refrigerator

Bathroom- Shower, Toilet, Sinks, Mirror, Bathroom Counter Top, Kitchen Floor

Living Room- Kitchen Table, Chairs, Couches, Carpet, Recycling

Hallway/Entry Way- Hallway, Entry Way, All Common Space Trash Cans

The Resident Directors inspect each apartment/unit each quarter to ensure a clean, healthy and safe environment for all residents in all common areas/facilities, including bathrooms, kitchens, living rooms, and entryways.

Week	Kitchen Responsibility	Bathroom Responsibility	Living Room Responsibility	Hallway/Entry Way Responsibility	Off Week	Off Week
<i>Example Week 1</i>	<i>Steve</i>	<i>Rebecca</i>	<i>John</i>	<i>Tara</i>	<i>Andrew</i>	<i>Nicole</i>
<i>Example Week 2</i>	<i>Nicole</i>	<i>Steve</i>	<i>Rebecca</i>	<i>John</i>	<i>Tara</i>	<i>Andrew</i>
Week 1						
Week 2						
Week 3						
Week 4						
Week 5						
Week 6						
Week 7						
Week 8						
Week 9						
Week 10						
Week 11						
Week 12						

We have decided that the best way to inform each other that an individual is not meeting cleaning expectations is to:

Talk to them directly

Leave them a note

Email/Text

Other _____

Signatures:

Date: _____