Thesis Binding Order Form  

June 2018  

Master of Environmental Studies Program at The Evergreen State College  
& Phil’s Custom Bindery LLC

Please TYPE information

Student Name: __________________________________________________________ 

Daytime Phone Number: __________________________________________________ 

Email Address: _________________________________________________________ 

Evergreen Account No. 29019-52504 (MES Thesis Binding)

PRINT GUIDELINES

Student first and last name (for printing on spine & cover): ____________________________

__________________________________________________ __________________________

Degree: ___________________________ Year: ____________________________

Thesis Title will be printed in the same format as the thesis cover page.

BINDING FEES

(Each book)

<table>
<thead>
<tr>
<th>Number of Books</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-2 Books</td>
<td>$60.00</td>
</tr>
<tr>
<td>3+ Books</td>
<td>$55.00</td>
</tr>
</tbody>
</table>

CHARGES

1) Number of Books _______ X $ _______ Binding Fee ............$ ______
2) Shipping Charge (flat rate) ..............................................................................$ 3.00

Total Charges (add lines 1 & 2) .................................................................$ ______

Submit to Program Assistant, MES (Lab I, 3019):

1) All copies of MES Thesis for binding, printed on high quality paper.
   a) **Single sided printing:** 1.5 inch spacing on left pages.
   b) **Double-sided printing:** mirrored margins at 1.5 inch spacing on the spine.
2) Total amount paid (receipt from the Evergreen Cashier’s Office MUST be attached)
3) 2 copies of Thesis Binding Order Form

Student Signature: ________________________________________________________

Date: ____________________________
Layout of Cover on Bound Copies

Thesis Title
(Printed in the same format as the thesis cover page)

First & Last Name

MES

Year

First & Last Name