



the
evergreen
state college

Regular Meeting of the Board of Trustees

The Evergreen State College
2700 Evergreen Parkway NW, Suite 3200 Boardroom
Olympia, WA 98505
Wednesday, May 15, 2024
9:00 a.m. – 2:00 p.m.

Remote Meeting

(All panelists participating via Zoom)

Public Zoom link: <https://evergreen.zoom.us/j/82397792648>

(Panelists have received a separate link via email)

“Ever Evolving Since 1971”

AGENDA

- 9:00 a.m.
1. Call to order, determination of quorum
 2. Chair’s opening remarks
 3. Executive leadership report
 - a) Strategic Plan
 4. Public comment*
 5. Student trustee report
 6. Representative reports
 - a) Faculty
 - b) Staff
 - c) GSU (Geoduck Student Union)
 7. Approval of meeting minutes
 - a) Action item: motion to approve meeting minutes of March 8, 2024
 8. Nominations committee appointments
 9. Enrollment report
 10. Finance and Budget Committee
 - LUNCH BREAK
 11. Student Achievement and Success Committee
 11. Campaign Update
- 2:00 p.m.
13. Adjourn

* The Board of Trustees welcomes public comment. It can be submitted in writing or made orally during the meeting. Written comment will be distributed to the Trustees per the [Board of Trustee’s Public Comment Policy](#). Please submit written comment, or sign up to make oral public comment, no later than 9:00 a.m. Wednesday, May 15, 2024, by signing in at the meeting location or by emailing trustees@evergreen.edu.

For more information or accommodations, please email trustees@evergreen.edu.



Regular Meeting of the Board of Trustees
March 8, 2024

Trustees Attending: Karen Fraser
Pam MacEwan
Miguel Pérez-Gibson
Onya Robertson

Remote: Allyson Brooks
Fred Goldberg
Ed Zuckerman

Staff Present: Abby Kelso, Vice President for Advancement
Jadon Berry, Executive Associate to the Executive Vice President
John Carmichael, President
Dexter Gordon, Executive Vice President
Farra Hayes, Associate Vice President for Marketing and Communications
Holly Joseph, Dean of Students
Sandra Kaiser, Director for Government Relations
David Kohler, Chief Financial Officer
David McAvity, Provost
William Ward, Chief Administrative Officer
John Reed, Chief Enrollment Officer
Trevor Speller, Vice Provost for Academic Operations
Lisa Dawn-Fisher, Director of Financial Planning
Keith Stafford, Assistant Director for Evergreen Tacoma
Shawn Harris, Early Childhood Ed Student Services Recruitment Coordinator
Anna Johnson, Administrative Assistant to President and Executive VP
Andrew Beattie, Executive Associate to the President and Secretary to the Board of Trustees

Others Present: Sharon English, Assistant Attorney General
Helena Farrell Paulsen, Staff Representative to the Board of Trustees
Carolyn Prouty, Faculty Representative to the Board of Trustees
Sharon Cronin, Faculty

This meeting took place in the Sankofa Room at Evergreen Tacoma with some panelists participating remotely.

Chair Fraser called the meeting to order at 10:04 a.m. and Secretary Zuckerman confirmed a quorum.

Welcome from Evergreen Tacoma

Dr. Keith Stafford welcomed Trustees, staff, and visitors to Evergreen's Tacoma campus. Dr. Sharon Cronin provided some updates from Tacoma and noted that increasing enrollment has resulted from interest in Early Childhood Education and Hydroponics programs.

Chair's opening remarks

Chair Fraser acknowledged the many ways students and community are finding opportunities to acknowledge the life and loss of student Jonathan Rodriguez, including a poem from the Cooper Point

Journal. She acknowledged Founder's Day event in Tacoma and significant impacts of Dr. Maxine Mimms, founding faculty of Evergreen Tacoma. Chair Fraser also acknowledged former Evergreen Trustee Billy Frank Jr. who is receiving local and national recognition for his commitment to justice.

Chair Fraser announced an additional executive session would be added immediately following the campaign update.

Executive Leadership report

President Carmichael and Executive Vice President Gordon shared updates on the status of the investigation, communication, and action steps in response to the tragedy on December 11, 2023 which resulted in the death of student, Jonathan Rodriguez, and injury to other students and staff.

They also spoke to a memorable Founder's Day experience and shared the current accreditation process and schedule and the timeline associated with strategic plan.

Public comment

Chair Fraser called for public comment. Executive Associate the President and Secretary to the Board of Trustees Beattie announced that there was no-one registered for public comment for the meeting.

Student Trustee report

Student Trustee Onya Robertson offered a sincere welcome to all Trustees and staff to Tacoma. Trustee Roberson then offered a verbal report and shared about her participation in events and workshops during Black History Month and connections with fellow students.

Representative reports

Faculty Representative Prouty was welcomed by Chair Fraser to her first meeting as a community representative. Representative Prouty provided an initial verbal report where she acknowledged International Women's Day and shared curricular areas that have been identified for most likely sources for enrollment growth. She also spoke to efforts and encouraged support for rebuilding of performance arts programs at Evergreen. Finally, Representative Prouty spoke to the efforts underway to support DACA students.

Staff Representative Paulsen joined via Zoom and provided her report. Representative Paulsen thanked Financial Aid staff for continuing to find ways to address current and prospective student financial needs amidst changing and uncertain FAFSA schedules. She also acknowledged the anniversary of the Boldt decision being recognized at the Carving Studio on Evergreen's Olympia campus on March 11.

There was no Geoduck Student Union report.

Approval of meeting minutes

Action item: motion to approve meeting minutes of January 29, 2024

Motion Trustee Zuckerman moved to approve meeting minutes of January 29, 2024. Motion
2024-04 was seconded by Trustee MacEwan and passed on a voice vote.

Legislative Update

Director of Government Relations Sandy Kaiser provided a final legislative report for the year, highlighting accomplishments for Evergreen and items related to higher ed that remain of high interest to legislators.

Student Achievement and Success Committee

Trustee Pérez-Gibson and Provost McAvity introduced Executive Vice President Dexter Gordon and Executive Associate to the Executive Vice President Jadon Berry, who provided updates on the strategic planning timeline, sub-teams, and work that relates directly to student achievement and success.

Social Contract Briefing

Dean of the Library Greg Mullins gave a brief overview of the history of Evergreen's Social Contract, referenced the WAC currently associated, and shared some ways in which it applies today in classrooms and student life.

Student Presentation

Evergreen Tacoma students Matsuei Martin, Corey Brass, Christine Young, and Arias Wilson offered details on their academic endeavors and the ways in which they individually value their unique Evergreen experiences. Students were introduced by Keith Stafford and Early Childhood Ed Student Services Recruitment Coordinator Shawn Harris.

Chair Fraser announced a break for lunch at 12:20 p.m. Meeting resumed at 1:25 p.m.

Open Public Meetings Act combined exempt and executive session

Chair Fraser announced a combined executive and exempt session to discuss bargaining.

Open meeting resumed at 2:20 p.m.

Action from exempt/executive session

Action item: motion to approve the management team for Classified Employees Bargaining group:

- *Laurel R. Uznanski, Assoc. VP, Human Resource Services (Chief Negotiator)*
- *Ahniwa Ferrari, Associate Dean for Library Operations*
- *Brant Eddy, Purchasing and Contracts Manager*

Motion 2024-05

Trustee MacEwan moved to approve the management team for Classified Employees bargaining group. Motion was seconded by Trustee Pérez-Gibson and passed on a voice vote.

Action item: motion to approve management team for Uniformed Personnel bargaining group:

- *Rod Younker, Summit Law Group (Chief Negotiator)*
- *David Brunckhurst, Director of Police Services*
- *Laurel R. Uznanski, Assoc. VP for Human Resource Services*

Motion 2024-06 Trustee Zuckerman moved to approve the management team for Uniformed Personnel bargaining group. Motion was seconded by Trustee Pérez-Gibson and passed on a voice vote.

Finance and Budget Committee

Trustee Fred Goldberg was joined by Chief Financial Officer Dave Kohler and Director of Financial Planning Lisa Dawn-Fisher who shared a model for assessing and predicting financial health for areas of the college with a dashboard indicator model.

Enrollment update

Chief Enrollment Officer John Reed shared current enrollment counts for Winter term, early numbers for Spring term, and an update on the changing FAFSA process and the impacts to all institutions of higher education.

Seminar I building remodel

Chief Administrative Officer William Ward provided a brief overview on the history of discussion and action related to the remodel of Seminar I building. He then requested board action to delegate authority for renovation work to proceed.

Task	Budget
A/E & Professional Service Fees	\$947,135.00
Construction Costs including tax	\$21,992,253.00
Equipment/Furnishings including tax	\$1,000,000.00
Artwork Allowance	\$160,838.00
Project Management and other costs	\$1,160,035.00
Project Contingency	\$226,738.21
TOTAL	\$ 25,487,000.00

<u>Action</u>	<u>Estimated Completion Date</u>
Board approval of schematic design	June 2018
Board approval of design	November 2022
Design development	December 2022
Construction documents	July 2023
Invitation for bids	January 2024
Bid opening	February 2024
Board approval of award of contract	March 2024
Substantial completion	July 2025
Construction complete	October 2025

Action item: motion to approve delegation of authority for the renovation of Seminar I building

Motion 2024-07 Trustee Goldberg moved to approve delegation of authority for the renovation of Seminar I building. Motion was seconded by Trustee MacEwan and passed on a voice vote.

Campaign update

Vice President for Advancement Abby Kelso and director of Strategic Engagement, Correan Barker provided updates on the Forever Green fundraising campaign and reminded the Board of the Art of Giving event Thursday, May 2 in Tacoma.

Vice President Kelso shared that \$55 million goal has been reached and the work continues. Staff aim to increase the number of donors and continue building a strong donor network.

Chair Fraser announced an executive session at 3:05 p.m.

Chair Fraser adjourned the meeting at 3:45 p.m.

Karen Fraser, Chair

Ed Zuckerman, Secretary

DRAFT



EXECUTIVE SUMMARY

To: Board of Trustees

From: John P. Carmichael, President

Date: May 10, 2024

Subject: 2024-2025 Services and Activities Fees Budget Preview

1) Proposed motion

Approve the 2024-2025 Services and Activities Fee amended budget as developed by the College and the Services and Activities (S&A) Fee Allocation Board (see attached detail). The budget includes a recommendation for one-year funding for Tier One programs and Tier Two student organizations as well as a 4% increase in the S&A fee.

2) Explanation and Purpose

Services and Activities Fees are defined in RCW 28B.15.041 to mean “Fees other than tuition fees charged to all students registered at the state colleges and universities. Services and activities fees shall be used for the express purpose of funding student activities and programs.” The RCW also authorizes the expenditure of services and activities fees for the acquisition, construction, equipping and betterment of lands, buildings, and facilities.

At Evergreen, Services and Activities Fees are used to fund a broad spectrum of programs and organizations. All funding is to meet the diverse needs of the Evergreen student body.

RCW 28B.15.004 and RCW28B.15.045 establish procedures for development and approval of expenditure plans for services and activities fees. The statutes require Board of Trustees approval of those plans. Guidelines governing the establishment and funding of programs supported by Services and Activities Fees were adopted by the Board of Trustees at the July 14, 1993 meeting. Revisions to the Services and Activities Fee Allocation Board Institutional Guidelines were approved by the Board of Trustees in 2002 and again in 2008.

Criteria for the annual Services and Activities Fee allocation review were developed by the S&A Board. As part of this annual process, orientation and training was provided in the areas of budgeting, group communication, inclusion, and dynamics, consensus decision-making, relevant case law, and the history of student activities fee use both locally and nationally.

3) Funding Recommendation for Services & Activities Fees

The College administration and the S&A Board worked closely with S&A funded programs to create this budget recommendation. The budget is positioned to provide core services attending to the highest needs and interests of our students. This process required strengthening existing partnerships and offers our first balanced budget in recent years.

The proposed budget includes continued funding for Tier One activities, which includes the Children's Center, KAOS-FM, Student Wellness, Recreation & Athletics (SWRA), Student Activities Administration, College Activities Building (CAB), Native Pathways Program Student Governance Council (NPP), & Tacoma S&A Committee. The S&A Board completed its budget review of the Tier One programs on March 20, 2024. All funded programs provide students with necessary services and opportunities to engage with diverse and inclusive activities and events. In particular, the S&A Board intentionally sought to expand support for the NPP and Tacoma S&A programs.

The funding recommendation also includes Tier Two funding and resources for supporting Registered Student Organizations (RSOs) and a special initiative fund for funding additional clubs and organizations this upcoming year. The projected budget for Tier Two funding for 2024-2025 is \$138,000, with 17 total RSOs requesting operational budget funds – a 54% increase from 2023-2024. Additionally, a new pilot program, developed in partnership with BIPOC & LGBTQ+ Intersectional Support Services (BLISS), sets aside an \$8,000 budget to support affinity group programming. BLISS will administer this program in partnership with Student Activities.

The S&A Board completed its preliminary review of the registered student organizations (RSOs) at their May 4, 2024 board meeting. The budget recommendations included in this budget recommendation are in pre-appeal status, and the budget may adjust between now and the formal completion of the appeal window on May 16, 2024. The S&A Board will submit a final budget to the Board of Trustees after that date at the Board of Trustees June meeting for approval. A full list of the currently registered student organizations can be viewed on the Student Activities website: www.evergreen.edu/activities.

As also stated in the college budget proposal, the S&A Board budget recommends an increase to the S&A Fee for 2024-2025 at 4%. Each full-time student pays an annual (Fall, Winter, Spring) average of \$789 per year. This will increase to \$822 with the 4% increase. The projected net revenue from S&A fees for FY25 is expected to be \$1,682,076, which includes \$50,000 of summer quarter revenue.

2024-2025 S&A Budget as recommended by the S&A Board, May 4, 2024

S&A Funded Programs and Organizations	Expenditures	Revenue	S&A Fees Needed
Student Activities Admin	\$405,034	\$25,500	\$379,534
College Activities Building	\$140,000	-	\$140,000
Children's Center	\$1,293,533	\$1,116,220	\$177,313
KAOS-FM	\$202,374	\$50,000	\$152,374
CRC Operations	\$166,088	-	\$166,088
Athletic Program	\$113,740	-	\$113,740
Recreation Program	\$11,374	-	\$11,374
TOP: The Outdoor Program	\$22,820	-	\$22,820
Cooper Point Journal	\$44,389	\$3,800	\$40,589
Tacoma S&A	\$151,914	-	\$151,914
NPP Student Governance Council	\$73,000	\$3,000	\$70,000
S&A Board – Olympia	\$24,084	-	\$24,084
MISC: Business Services Recharge	\$22,400	-	\$22,400
MISC: RSO Supply Line and Startup Budgets	\$8,150	-	\$8,150
MISC: RSO Telephones	\$2,600	-	\$2,600
MISC: Student Affinity Club	\$8,000	-	\$8,000
RSO: Arcades Project	\$5,593	-	\$5,593
RSO: Astronomical Society	\$1,535	\$500	\$1,035
RSO: Bike Co-Op	\$3,922	-	\$3,922
RSO: Chibi Chibi Con	\$5,148	-	\$5,148
RSO: Climbing Club	\$2,744	-	\$2,744
RSO: Community Gardens	\$9,248	\$300	\$8,948
RSO: Evergreen Clay Club	\$1,285	-	\$1,285
RSO: Evergreen Gaming Guild	\$2,405	-	\$2,405
RSO: Evergreen Live Music	\$5,760	-	\$5,760
RSO: Evergreen Theater Club	\$9,799	-	\$9,799
RSO: Fermentation Foundation	\$1,635	-	\$1,635
RSO: GAPS	\$1,259	-	\$1,259
RSO: Giant Clam Comedy Collective	\$7,148	-	\$7,148
RSO: GRAS	\$1,535	-	\$1,535
RSO: Humans vs Zombies	\$750	-	\$750
RSO: Justice-Involved Student Group	\$2,405	-	\$2,405
RSO: MESA	\$8,079	-	\$8,079
Special Initiative Fund	\$60,550	-	\$60,550
Contingency	-	-	\$61,096
Total	\$2,820,300	\$1,199,320	\$1,682,076

Discussion DRAFT for May 15 meeting; action scheduled for June 13

4) **Proposed by:**

Kayla Mahnke, Director of Student Activities

Joni Upman, S&A Board Advisor and Assistant Director for Student Activities

Andy Corn, Associate Dean of Student Affairs

Holly Joseph, Dean of Students, Student Affairs

5) **Staff review**

DK Chief Financial Officer

AB Executive Associate to the President/Secretary to the Board of Trustees

Discussion DRAFT for May 15 meeting; action scheduled for June 13



EXECUTIVE SUMMARY

TO: Board of Trustees
FROM: John Carmichael, President
DATE: April 22, 2024
RE: Proposed Housing and Dining Rates for 2024-25

1) Proposed motion

Approve the proposed Housing and Dining Rates for 2024-2025.

2) Explanation

Housing Rates:

For the 24-25 academic year, Residential and Dining Services is recommending a 5% increase for FY24-25.

Proposed Academic Year Base Housing Rates for 2024-25:	
Apartment – double occupancy	\$7,419.00
Residence Hall – double occupancy	\$6,444.00

Comparable rates in our area are \$1,500-1,900.00/month for a two-bedroom apartment based on our review of local housing data. This rate increase translates to an additional \$294.00-\$441.00 per academic year, well below rate increases in the local market. Our proposed rates include water, sewer, garbage, recycling, electricity, and internet access, which are not typically included in the above rates for the Olympia area. While we must be fiscally responsible, we strive to keep the housing rates as low as possible for students to facilitate access to residential living on campus. With the opening of Building A, and the anticipated opening of building B in Fall 2024, we are able to offer housing to more students with a choice of two rates.

This positive revenue change reflects an anticipated increase in student residents from the current year and an increase in capacity due to the reopening of building B.

The recommended 5% increase for 2024-25 supports:

- Deferred maintenance projects and building of the reserve fund for major projects to be completed in the next year (life cycle furniture replacement, partial coverage of costs for a boiler replacement, etc.)

Discussion DRAFT for May 15 meeting; action scheduled for June 13

- Continued maintenance projects with health and safety as the priority; goal of 5% contribution to reserve fund for major projects anticipated for next 2-3 years
- Minimum wage increases for student staff (a large part of the personnel budget) and other wage increases for professional staff.
- Increase in cost of supplies and replacement items for operating residence halls which have exhibited continued inflationary increases this year.
- Increases in labor and materials costs for contracted services.
- Support renovation of Building A to increase capacity and demand.
- Financial health to pay the current bond debt.
- The hiring of an additional Resident Director to support students in Buildings A and B.

Dining Rates:

For the 24-25 academic year, Residential and Dining Services is recommending a 4% increase. This is primarily due to continued inflation for food products and labor costs. There are multiple meal plans students can choose from to meet a wide range of needs. They include a combination of meals and declining balance options, which is cash to be used in several dining facilities on campus. These will be published on the Evergreen and Aramark website once approved.

The 4% increase recommended for 2024-25 is to support:

- Salary/ Benefit changes as minimum wage increases (ARAMARK's union contract calls for \$1.50 an hour over minimum wage.)
- Institutional commitment to *Real Food Challenge*. Emphasizing local/community-based, fair, ecologically sound, and/or humane food purchasing of 28% real food.
- Significant increase in overall cost of food with some products increasing faster than rate of inflation.
- Financial health of our dining program and reserve account (I.e. maintenance and / or replacement of expensive machinery).
- Expanded food options-pilot program for evening small scale pick-up options in CAB

3) Proposed by:

Susan Hopp, Interim Director of Residential and Dining Services
Holly Joseph, Dean of Students

Staff review:

DK Chief Financial Officer

AB Executive Associate to the President/Secretary to the Board



EXECUTIVE SUMMARY

To: Board of Trustees

From: Elizabeth McHugh, Director of Student Wellness Recreation and Athletics;
Andy Corn, Associate Dean of Student Affairs
Holly Joseph, Dean of Students

Date: April 22, 2024

Subject: 2024-2025 Student Wellness Services Budget, no fee increase

1) Explanation and Purpose

The Wellness Fee is assessed to students attending the Olympia campus enrolled for four (4) or more credits. This fee directly supports Student Wellness Services and is not health insurance. Student Wellness Services operates during Fall, Winter and Spring quarter and provides limited services during the summer; no fees are charged during the summer quarters. This fee is similar to those assessed at other Washington state four-year public institutions that charge a health/wellness fee.

2) Legal Process

The Board of Trustees retains the authority to “approve general tuition and mandatory fees” (Resolution 2007-04).

3) Fiscal Impact and Funding Recommendation for Student Wellness Services

The proposed budget will maintain the quality of service for students with a similar staffing model to our current year, responsive to increased demand due to enrollment increases, and provides continuity of care. The purpose of Student Wellness Services is to promote student health and emotional well-being through care and support to students in the pursuit of academic and co-curricular success. Student Wellness Services continues to balance meeting the needs of the greatest number of students while responding to the students with the greatest need.

This budget will secure base staffing to sustain a Wellness Services Program for the student population at Evergreen ensuring the continuation of current services and programs for the student population, and referral services for students whose care is beyond the scope of a campus medical and/or counseling service.

Proposed Student Wellness Services Budget 2024-2025

Budget Model for Student Wellness Services Fees	
Anticipated Wellness Fee Revenue	-\$1,305,645
Salaries & Benefits (11.87 FTE)	\$1,123,008
Goods/Services/Travel	\$125,000
Contingency	\$57,637

Upon review of the upcoming revenue estimate for Student Wellness Fees we have successfully built a viable budget model that does not require an additional fee increase. At this time, we are advancing the recommendation to not change the fee for next year. Rationale for no fee change:

- The current cash fund balance is stable for this fee and program projected into 2024-25.
- Anticipated revenue growth for FY25 from increased student FTE will address inflation and scale program growth for FY25, including a contingency reserve.
- Considerations on cost of attendance and impact on students: Evergreen's Wellness Fee 5-year average rate of increase is 5.21% a year, and this fee is high for Evergreen students compared to our peers. (See chart below). This reflects a multi-year challenge to stand up the basic provisions of health and counseling services in this region, high service delivery costs, and other challenges.

	A	B	C
1			
2	Student Wellness Fees	Fee Label	Annual for full-time
3	WSU - Pullman	Health Fee	488
4	WSU - Spokane	Health Fee	200
5	CWU	Wellness, Health & Counseling Fees	363
6	EWU	Health & Wellness	413
7	WWU	Health Services	414
8	TESC	Health, Counseling & Wellness	552
9	UW	No direct fee, it's funded and integrated in their S&A fee	-



EXECUTIVE SUMMARY

To: The Evergreen State College Board of Trustees

From: John P. Carmichael, President

Date: June 1, 2024

Subject: 2024-2025 Intercollegiate Athletics Budget

1) **Proposed Motion**

Approve the 2024-25 Intercollegiate Athletics Budget (see attached detail).

2) **Explanation and Background:**

The proposed budget includes the 2024-2025 revenue and spending plan for the Intercollegiate Athletics program at Evergreen. This plan includes funding for 11 competitive teams and costs related to the support of the overall program. Evergreen Athletics includes: Men's and Women's Basketball, Men's and Women's Soccer, Men's and Women's Track and Field, Men's and Women's Cross Country, Men's and Women's Wrestling and Women's Volleyball. Evergreen is a member of the Cascade Collegiate Conference (CCC) and the National Association of Intercollegiate Athletics (NAIA).

3) **Legal Process:**

In 2018, the legislature required boards of trustees to specifically approve in an open public meeting the annual budgets for its programs for intercollegiate athletic competition in advance of any expenditure for that fiscal year (RCW 28B.15.120).

4) **Proposed by**

Elizabeth McHugh, Director of Student Wellness, Recreation and Athletics
Holly Joseph, Dean of Students

5) **Funding Recommendation for Intercollegiate Athletics**

Discussion DRAFT for May 15 meeting; action scheduled for June 13

Intercollegiate Athletics 2024-2025 Budget			
Expense	Amount	Revenue	Amount
Business Operations Manager (.25)	19,726	Institutional Athletics Budget	1,211,128
Director SWRA (.25)	51,739	S & A Athletics Budget	113,740
Assoc Director Athletics (1.0)	112,491	Contracts and Rentals	294,276
Rec & Athletics Specialist 1 (0.5)	36,794	Total	1,619,144
Men's Soccer Coach (0.55)	54,718		
Women's Soccer Coach (0.55)	54,718		
Assoc Men's & Women's Soccer Coach (.55)	51,406		
Women's Volleyball Coach (.55)	54,718		
Women's Basketball Coach (.55)	54,718		
Men's Basketball Coach (.55)	54,718		
Men's Wrestling Coach (.55)	54,718		
Women's Wrestling Coach (.55)	54,718		
Cross Country and Track and Field Coach (1.0)	87,440		
Sports Information Director (.92)	80,168		
Athletic Training (1.84)	160,336		
JV Men's Basketball Assistant Coach	10,000		
Assistant Coaches (2.25)	90,000		
Game Management hourly staff	12,500		
Team Pre-Season Travel	33,600		
Team In-Season Travel	202,220		
Team In-Season Bus Travel	51,700		
Team Post-Season Contingency Travel	8,000		
Referee Services and Entrance Fees	29,000		
Athletic Equipment/Uniforms	66,750		
General Goods & Services	29,850		
Sports Medicine Goods & Services	3,150		
Insurance	54,000		
NAIA & CCC Dues	35,500		
NAIA & CCC Video Platform	4,250		
Website Contract	5,500		
Total	1,619,144		

6) **Staff review**

DK Chief Financial Officer

AB Executive Associate to the President/Secretary to the Board of Trustees

The Evergreen State College 2024-2025 ACADEMIC YEAR FULL-TIME BUDGETS

Estimated 2024-2025 Academic Year Costs of Attendance

RESIDENT UNDERGRADUATE

<i>Resident Undergrad</i>	Olympia OFF Campus			Olympia At Home			Tacoma/Tribal			Tacoma/Tribal At Home			Olympia ON Campus		
	Enrollment	3 qtrs	2 qtrs	1 qtrs	3 qtrs	2 qtrs	1qtr	3 qtrs	2 qtrs	1qtr	3 qtrs	2 qtrs	1qtr	3 qtrs	2 qtrs
Tuition	8,088	5,392	2,696	8,088	5,392	2,696	8,088	5,392	2,696	8,088	5,392	2,696	8,088	5,392	2,696
Books/Supplies	528	352	176	528	352	176	528	352	176	528	352	176	528	352	176
Housing	11,982	7,988	3,994	3,600	2,400	1,200	11,982	7,988	3,994	3,600	2,400	1,200	9,261	6,174	3,087
Food	5,328	3,552	1,776	5,328	3,552	1,776	5,328	3,552	1,776	5,328	3,552	1,776	5,328	3,552	1,776
Transportation	2,898	1,932	966	2,676	1,784	892	2,898	1,932	966	2,676	1,784	892	1,776	1,184	592
Mandatory Fees*	1,176	784	392	1,176	784	392	390	260	130	390	260	130	1,176	784	392
Miscellaneous	1,848	1,232	616	1,848	1,232	616	1,848	1,232	616	1,848	1,232	616	1,848	1,232	616
Total COA	31,848	21,232	10,616	23,244	15,496	7,748	31,062	20,708	10,354	22,458	14,972	7,486	28,005	18,670	9,335

* Mandatory Fee amount is based on 2023-24 average fees charged for full-time enrollment (12 - 16 credits)

NON-RESIDENT UNDERGRADUATE

<i>Non-Res Undergrad</i>	Olympia OFF Campus			Olympia (with relatives)			Tacoma/Tribal			Olympia ON Campus		
	Enrollment	3 qtrs	2 qtrs	1 qtrs	3 qtrs	2 qtrs	1qtr	3 qtrs	2 qtrs	1qtr	3 qtrs	2 qtrs
Tuition/	30,729	20,486	10,243	30,729	20,486	10,243	30,729	20,486	10,243	30,729	20,486	10,243
Books/Supplies	900	600	300	900	600	300	900	600	300	900	600	300
Housing	11,982	7,988	3,994	3,600	2,400	1,200	11,982	7,988	3,994	9,261	6,174	3,087
Food	5,328	3,552	1,776	5,328	3,552	1,776	5,328	3,552	1,776	5,328	3,552	1,776
Transportation	2,898	1,932	966	2,676	1,784	892	2,898	1,932	966	1,776	1,184	592
Mandatory Fees*	1,176	784	392	1,176	784	392	390	260	130	1,176	784	392
Miscellaneous	1,793	1,195	598	1,793	1,195	598	1,793	1,195	598	1,793	1,195	598
Total COA	54,806	36,537	18,269	46,202	30,801	15,401	54,020	36,013	18,007	50,963	33,975	16,988

The Evergreen State College

2024-2025 ACADEMIC YEAR FULL-TIME BUDGETS

Estimated 2024-2025 Cost of Attendance

RESIDENT GRADUATE

MES/MPA OLY*

MIT OLY***

MPA Tacoma/Tribal governance**

MES/MPA OLY*

MIT OLY***

Resident Graduate	Olympia OFF Campus		
	3 qtrs	2 qtrs	1 qtrs
Enrollment			
Tuition/Fees	10,224	6,816	3,408
Books/Supplies	900	600	300
Housing	11,982	7,988	3,994
Food	5,328	3,552	1,776
Transportation	2,898	1,932	966
Mandatory Fees	678	452	226
Miscellaneous	1,848	1,232	616
Total COA	33,858	22,572	11,286

Olympia OFF Campus		
3 qtrs	2 qtrs	1 qtrs
12,780	8,520	4,260
900	600	300
11,982	7,988	3,994
5,328	3,552	1,776
2,898	1,932	966
678	452	226
1,848	1,232	616
36,414	24,276	12,138

Tribal		
3 qtrs	2 qtrs	1qtr
12,780	8,520	4,260
900	600	300
11,982	7,988	3,994
5,328	3,552	1,776
2,898	1,932	966
78	52	26
1,848	1,232	616
35,814	23,876	11,938

Olympia ON Campus		
3 qtrs	2 qtrs	1 qtrs
10,224	6,816	3,408
900	600	300
9,261	6,174	3,087
5,328	3,552	1,776
1,776	1,184	592
678	452	226
1,848	1,232	616
30,015	20,010	10,005

Olympia ON Campus		
3 qtrs	2 qtrs	1 qtrs
12,780	8,520	4,260
900	600	300
9,261	6,174	3,087
5,328	3,552	1,776
1,776	1,184	592
678	452	226
1,848	1,232	616
32,571	21,714	10,857

*Based on a 8 credit MES or MPA Olympia campus enrollment @ \$426.00/credit

**Based on a 10 credit MPA Tribal Governance or 16 credit MIT Tacoma enrollment

***Based on the required 16 credit MIT OLY enrollment.

NON-RESIDENT GRADUATE

MES/MPA OLY*

MIT OLY***

MPA Tacoma/Tribal Governance**

MES/MPA OLY*

MIT OLY***

Non-Res Graduate	Olympia OFF Campus		
	3 qtrs	2 qtrs	1 qtrs
Enrollment			
Tuition	22,983	15,322	7,661
Books/Supplies	900	600	300
Housing	11,982	7,988	3,994
Food	5,328	3,552	1,776
Transportation	2,898	1,932	966
Mandatory Fees	678	452	226
Miscellaneous	1,848	1,232	616
Total COA	46,617	31,078	15,539

Olympia OFF Campus		
3 qtrs	2 qtrs	1 qtrs
28,728	19,152	9,576
900	600	300
11,982	7,988	3,994
5,328	3,552	1,776
2,898	1,932	966
678	452	226
1,848	1,232	616
52,362	34,908	17,454

Tribal		
3 qtrs	2 qtrs	1qtr
28,728	19,152	9,576
900	600	300
16,451	10,967	5,484
5,328	3,552	1,776
2,898	1,932	966
78	52	26
1,848	1,232	616
56,231	37,487	18,744

Olympia ON Campus		
3 qtrs	2 qtrs	1 qtrs
22,983	15,322	7,661
900	600	300
16,451	10,967	5,484
5,328	3,552	1,776
1,776	1,184	592
678	452	226
1,848	1,232	616
49,964	33,309	16,655

Olympia ON Campus		
3 qtrs	2 qtrs	1 qtrs
28,728	19,152	9,576
900	600	300
16,451	10,967	5,484
5,328	3,552	1,776
1,776	1,184	592
678	452	226
1,848	1,232	616
55,709	37,139	18,570

*Based on a 8 credit MES or MPA Olympia campus enrollment @ \$957.60/credit

**Based on a 10 credit MPA Tribal Governance or 16 credit MIT Tacoma enrollment

***Based on the required 16 credit MIT OLY enrollment.



2025-2027 Draft Legislative Decision Packages

Request	Brief Description
Shelton Promise	Fund the next increments of Shelton Promise
Close the fund split	`There's an inter-institutional discussion about making the fund split a shared priority in the next session. We need to calculate the budget impact. This strategy -- if we pursue it -- would need to be paired with a commitment to a similarly sized access initiative, i.e., if you give us \$X more for compensation, we'll invest \$X in this access initiative.
Basic needs & housing	<p>A theme at this point that eventually could include several ideas:</p> <ul style="list-style-type: none"> (1) Increase funding to allow open office hours and more support at Basic Needs Center (2) Create a student housing stipend to offset spiraling local housing costs (3) Increase Access Services travel budget to account for the increase in travel to serve students enrolled in the EPEP in the institutions program. (4) Acquire a subscription-based transcription package to support note taking as a reasonable accommodation. <p>Improvements to campus lighting; install security cameras; improve evening food service; holistic advising post-Title III grant, one-stop student support desk on Oly and Tacoma campuses</p>
Climate Curriculum	Develop and support curriculum that creates career pathways for the new climate economy and workforce. The proposal will include funding to support the development of curriculum and the associated staffing need for outreach and internship support. Ideas we are discussing include new graduate-level certificates and programs and working in partnership with CCs on degree pathways in this field.
Transfer/Integration	Fund an advisor to work directly with SPSCC and its students to help those who want to continue their education seamlessly transition from SPSCC to Evergreen
Career/Last mile programs	An initiative to re-envision the set of services designed to prepare students for work/career after graduating. This workforce development initiative would tighten the link between student qualifications and entry-level jobs leading to careers. It will strengthen the college's value and enhance the perception of ROI of attending and graduating from Evergreen
IT Modernization	The current IT modernization project got a late start this biennium. Some of the funds may need to be re-appropriated next biennium.

Discussion DRAFT for May 15 meeting; action scheduled for June 13



Executive Summary

TO: Board of Trustees
FROM: John Carmichael, President
DATE: May 15, 2024
RE: 2025-2027 Proposed Capital Budget Request and Ten-Year Plan, Request for Approval

1) Administrative Recommendation

Approve the 2025-2027 Capital Budget Request and 2025-2035 Ten-Year Capital Plan.

2) Explanation

- a) Present policy comparison: The college submits capital funding requests to the Governor's Office of Financial Management and to the legislature on a biennial basis. The board approved the request for the 2023-25 biennium on June 14, 2022. That request totaled \$50.5 million and included \$18.4 million for minor works and \$32 million in intermediate/major projects. The college received funding for the SEM I renovation construction and LAB II HVAC Upgrade.

The proposed request for the 2025-27 biennium is as follows:

2025-2027		
Minor Works		
Facilities Preservation		18,500,000
Preventative Facility Maintenance & Building		
System Repairs		880,000
Minor Works - Program		750,000
	Sub-Total	20,130,000
Intermediate/Major Capital Projects		
LAB II 3rd Floor Remodel Pre-design		250,000
Library Archives Relocation Pre-design		175,000
Heating Utility Distribution Upgrades		20,000,000
Pump House Upgrade Phase II		1,200,000
IT Infrastructure Upgrades		1,900,000
Campus Infrastructure Master Plan		200,000
	Sub-Total	23,725,000
TOTAL 2025-27 CAPITAL BUDGET		43,855,000

Discussion DRAFT for May 15 meeting; action scheduled for June 13

As part of the request, the college must submit a Ten-Year capital plan. The proposed updated plan is attached.

- b) Proposed by: William Ward, Chief Administrative Officer
- c) Purpose: To approve the 2025-2027 Capital Budget Request and 2025-2035 Ten-Year Plan.
- d) Background: In preparing the proposed request for the 2025-2027 biennium, college staff considered facilities conditions, the 2014 Facilities Master Plan update, the 2015-2020 Strategic Plan, and emerging college strategies.

In the Minor Works categories (projects ranging between \$25,000-\$2,000,000), the proposed request emphasizes Facilities Preservation followed by Preventative Facility Maintenance and Building System Repairs. These elevated funding levels compared to prior biennium's requests support the escalating deferred maintenance and repair activities needed to keep the College operating in a safe, sustainable, and energy efficient manner. The third Minor Works category, Program, addresses facility modifications needed to support the academic curriculum and student experience.

For the Intermediate Projects (between \$1 million and \$5 million) and the Major Projects (greater than \$5 million), the pre-design of the LAB I 3rd floor and Library Archives are the top priority. This work supports growth of STEM programs that complement new strategic enrollment learning programs with state-of-art learning environments and improved campus safety systems. The current Library Archives located in the basement is prone to water leaks that damage and degrade precious and irreplaceable documents. The goal is to relocate the Library Archives to a safer location on the main floors of the library. We received funding during the 2023-2025 biennium for the Phase I pump house upgrade to address major equipment system issues including fire pumps, domestic water, and lighting systems. The college is requesting funds for Phase II of this project to complete work to sustain vital campus utility support systems.

Other top priority projects in this category for the college includes engaging a consultant to update the campus infrastructure master plan using the new strategic plan to ensure the physical development of the campus supports the college mission, strategic plan, and academic plan. The college identified needs to upgrade the IT infrastructure and IT supported safety systems and is submitting project requests to maintain these essential systems for campus operations.

Our second priority in the Intermediate/Major category involves the next phase of decarbonization upgrades needed to the campus utility distribution system including heating and electrical systems. We received funding during the 2023-2025 biennium for the Seminar I Renovation construction which will disconnect the heating and domestic hot water systems from the distributed steam system further reducing dependency on natural gas. The next phase of decarbonization includes installing a thermal heat pump systems to the Evans Hall Building disconnecting the heating and domestic hot water systems from the distributed steam system. The only section of buried steam pipe is failing. Instead of repairing the defective piping, the college plans to install thermal heat pump systems to the buildings supported by this section of the distributed steam system, further reducing dependency on natural gas. These projects will address aging utility infrastructure while advancing the college's sustainability program and ability to meet the Clean Building Performance Standard and House Bill 1390 Decarbonization Plan while realizing operational savings and reduce our climate impact.

We are also submitting additional projects to upgrade both electrical and heating distribution systems essential to maintain operations to a large section of the campus.

Discussion DRAFT for May 15 meeting; action scheduled for June 13

- 3) Scheduling:
Following Board approval, college staff will prepare and submit the detailed requests, which are due September 10, 2024. The funding would be for projects in the biennium that begins July 1, 2025.
- 4) Fiscal Impact:
Submitting a thoroughly prepared 2025-2027, Capital Request is critical to the maintenance and improvement of facilities in the 2025-2027 biennium. An updated Ten-Year plan is a requirement of the capital request process.
- 5) Program Impact:
The funds requested will allow for critical repairs to ensure the preservation and safety of the college's buildings and grounds, maintain the college's infrastructure for efficient operations, upgrade essential learning environments and campus utility systems.
- 6) Legal Process:
Under the Board's Delegation of Authority, the Board reserves the authority to approve the content of the 2025-27 Capital Budget Request and the 2025-2035 Ten-Year Plan.
- 7) Staff review:

WGW Chief Administrative Officer

AB Executive Associate to the President/Secretary to the Board

The Evergreen State College

2025-2035 10-YEAR PLAN

BIENNIA	Proposed Capital Projects	Maintenance Projects	Special Projects	Sustainability Projects
2023-2025	Seminar I Renovation (Construction)	Minor Works Program Projects <i>Various Small Projects</i>	Student Life Enhancements Dorm A and B restoration	Final Phase of Building Control Upgrades
	Lab II HVAC Upgrades (Construction continued)	Preservation/Infrastructure Projects <i>Various Small Projects</i>	Residence Halls Expansion <i>First Year Housing Exploration</i>	Phase I New Strategic Energy Plan (finalize decarbonization plan)
	Pumphouse Upgrades	Tacoma Campus (Lyceum and computer upgrades)	Student Life Enhancements <i>Athletic Recreation Center Upgrades</i>	Boiler System Efficiency Upgrades
2025-2027	Seminar I Renovation (Construction continued)	Minor Works Program Projects <i>Various Small Projects</i>	Student Life Enhancements <i>Student Housing Exploration</i>	Install VFD's to improve major energy system efficiency
	Lab I 3rd Floor Renovation (Pre-design)	Preservation/Infrastructure Projects <i>Various Small Projects</i>	CRC Renovation (Design) <i>Student Fee Funded</i>	Upgrade energy software system to Purce Hall
	Library Archives (Pre-design)	Infrastructure Master Plan (Pre-design) <i>Wholistic approach to failing infrastructure systems</i>	Student Life Enhancements Dorm C restoration	Phase II New Strategic Energy Plan (<i>heat pumps for Evans Hall and student support buildings</i>)
BIENNIA	Proposed Capital Projects	Maintenance Projects	Special Projects	Sustainability Projects
2027-2029	CRC Renovation	Minor Works Program Projects <i>Various Small Projects</i>	Student Life Enhancements DORM D restoration	LAB Autoclave (convert from steam to electric)
	Library Archives (Design)	Preservation/Infrastructure Projects <i>Various Small Projects</i>	Glass Arts Studio (Pre-design) <i>Indigenous Arts Campus</i>	Phase III New Strategic Energy Plan (<i>heat pumps for CRC and CAB</i>)
	Lab I 3rd Floor Renovation (Design)	Infrastructure Upgrades Phase I (Construction)	Lord Mansion (<i>Coach House Re-roof, Site Lighting</i>)	CRC Pool Heating System (add heat pumps)
2029-2031	Art Archives (Construction)	Minor Works Program Projects <i>Various Small Projects</i>	Student Life Enhancements <i>Projects TBD</i>	Phase IV New Strategic Energy Plan heat (add heat pumps to SEM II)
	SEMII Upgrades Phase I	Preservation/Infrastructure Projects <i>Various Small Projects</i>	Glass Arts Studio (Pre-Design) <i>Indigenous Arts Campus</i>	EV Charging Stations Phase I (F and B Lots, Farm, and Shops)
	LAB I 3rd Floor Renovation (Construction)	Infrastructure Upgrades Phase II (Construction)	Lord Mansion (<i>Plumbing System replacement</i>)	Solar Systems Phase I
2031-2033	LAB I 2nd Floor Renovation (Pre-Design)	Minor Works Program Projects <i>Various Small Projects</i>	Student Life Enhancements <i>Projects TBD</i>	Phase V New Strategic Energy Plan (<i>decommission campus distributed steam system</i>)
	FARM Infrastructure enhancements Phase I	Preservation/Infrastructure Projects <i>Various Small Projects</i>	Glass Arts Studio (Design) <i>Indigenous Arts Campus</i>	EV Charging Stations Phase I (F and B Lots, Farm, and Shops)
	SEM II Upgrades Phase II	Infrastructure Upgrades Phase III (Construction)	Lord Mansion Seismic Upgrades	Solar Systems Phase II
2033-2035	LAB I 2nd Floor Renovation (Design)	Minor Works Program Projects <i>Various Small Projects</i>	Student Life Enhancements <i>Projects TBD</i>	Phase V New Strategic Energy Plan (<i>decommission campus distributed steam system</i>)
	FARM Infrastructure enhancements Phase II	Preservation/Infrastructure Projects <i>Various Small Projects</i>	Glass Arts Studio (Construction) <i>Indigenous Arts Campus</i>	Solar Systems Phase III
	SEM II Upgrades Phase II	Infrastructure Upgrades Phase IV (Construction)	Lord Mansion Seismic Upgrades	SEM II Water reclamation Project

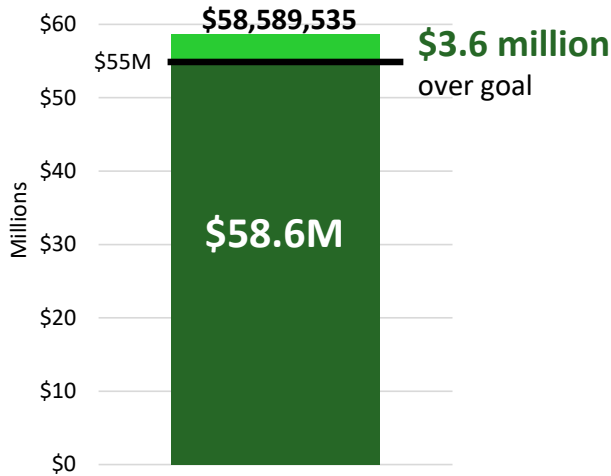
Forever GREEN

Campaign Progress as of April 30, 2024

The Evergreen State College and The Evergreen State College Foundation

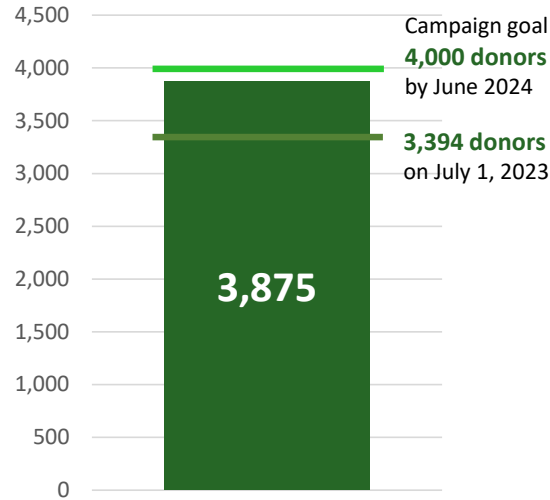
Campaign Total

\$55+ million goal achieved on March 8, 2024



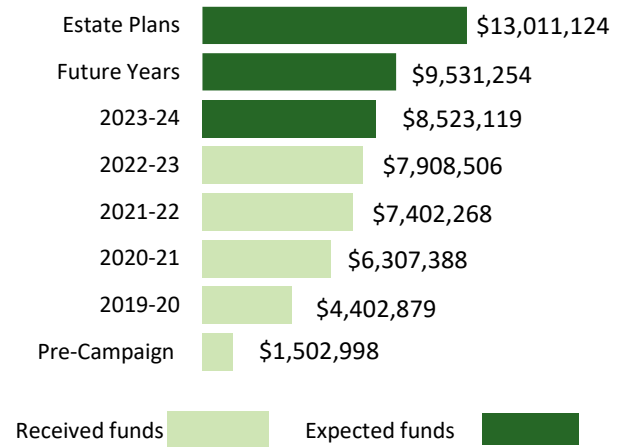
Campaign Donors

Donors who have contributed to the Campaign

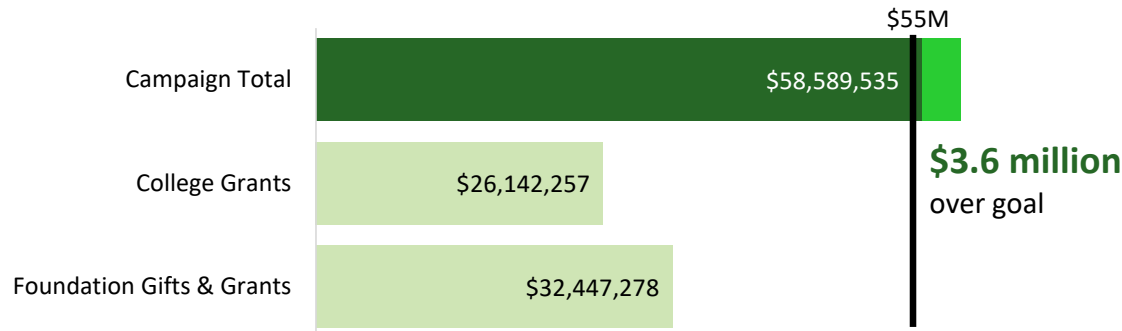


Timing of Gift and Grant Payments

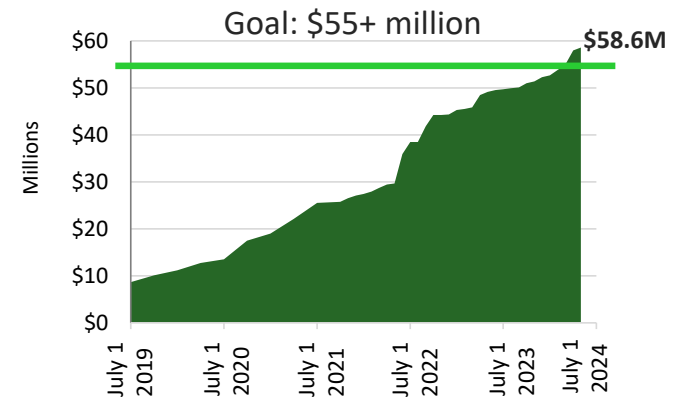
When gift and grant payments are received by Evergreen



Campaign Commitments: College and Foundation



Campaign Annual Progress



Year-to-Date Highlights 2023-24

New Pledges

New commitments and planned gifts made; may be received in future years

Foundation	\$5,983,824
College	\$1,208,526
Total	\$7,192,350

Foundation Total Raised

Gifts received and pledge payments to be received by June 30

2023-24	\$2,684,849
2022-23	\$3,626,427
2021-22	\$2,888,403
2020-21	\$3,391,439
2019-20	\$2,107,023

Annual Giving Received

Includes the Evergreen Fund, Evergreen Scholarship Fund, Undergraduate Research Fund, Tacoma Annual Fund, and Student Emergency Fund

5-Year Average	\$366,902
2023-24	\$472,873
2022-23	\$349,649
2021-22	\$361,528
2020-21	\$349,318
2019-20	\$301,140

Student Emergency Fund Received

Gifts received by April 30

2023-24	\$31,044
2022-23	\$51,653
2021-22	\$40,022
2020-21	\$133,425
2019-20	\$87,264

Art of Giving Received and Pledged

Includes Evergreen Scholarship Fund gifts and pledges to be received by June 30

5-Year Average	\$254,553
2023-24	\$241,037
2022-23	\$274,302
2021-22	\$272,266
2020-21	\$256,444
2019-20	\$228,715

Notable Gifts and Grants in 2023-24

- \$ **2,800,000** planned gift commitment for scholarships and student aid
- \$ **841,535** planned gift commitment for Coordinated Studies Endowment
- \$ **675,612** grant commitment for Child Care Access Means Parents in School (CCAMPIS)
- \$ **600,000** planned gift commitment for visiting faculty support
- \$ **460,000** pledge to Evergreen Fund Endowment and scholarships
- \$ **450,000** grant payment for Indigenous arts
- \$ **286,089** planned gift commitment for scholarships
- \$ **250,000** pledge for scholarships and programs
- \$ **245,516** grant commitment for residence hall energy conservation
- \$ **230,000** pledged for new s'g'wi g'wi ? altx^w House of Welcome Endowment
- \$ **150,000** gift for media internships
- \$ **132,500** grant payment for s'g'wi g'wi ? altx^w House of Welcome support
- \$ **125,000** grant payment for Indigenous arts support
- \$ **125,000** pledge for Art of Giving
- \$ **120,000** planned gift commitment for scholarships
- \$ **100,000** pledge for Evergreen Student Civic Engagement Institute
- \$ **100,000** planned gift commitment for scholarships
- \$ **100,000** planned gift commitment for the Evergreen Fund
- \$ **100,000** planned gift commitment for the Evergreen Fund
- \$ **100,000** planned gift received for the Peta Henderson Memorial Endowed Scholarship
- \$ **100,000** gift for Angel Fund
- \$ **100,000** grant commitment for Limitless Postsecondary Learning Network
- \$ **80,000** planned gift received for Evergreen Scholarship Fund Endowment
- \$ **75,000** pledge for Evergreen Scholarship Fund
- \$ **70,000** planned gift received for the Evergreen Scholarship Fund
- \$ **70,000** grant received for the Sustainability in Prisons Project
- \$ **54,000** planned gift commitment for scholarships
- \$ **52,258** grant commitment for affordable child care
- \$ **51,500** grant commitment for Geoduck Wrestling
- \$ **50,000** planned gift commitment for the Daniel Klein Memorial Endowed Scholarship
- \$ **50,000** gift for Sara Ann Bilezikian Emergency Fund Endowment
- \$ **50,000** gift for s'g'wi g'wi ? altx^w House of Welcome Endowment
- \$ **50,000** gift for Evergreen Fund
- \$ **44,640** grant commitment for Mary Ellen Hillaire Audio Collection preservation

Campaign Impact Highlights

Campaign Impact Growth 2019-2024

\$2,543 Average scholarship award for 2023-2024 academic year

66% Student aid budget growth since start of Campaign

16% Average scholarship award growth

1,073 Scholarship recipients from July 2019 to January 2024

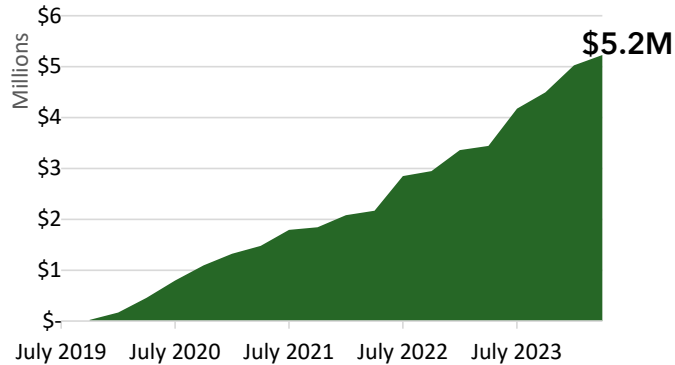
696 Student Emergency Fund recipients from July 2019 to January 2024

130 Upward Bound students from July 2019 to January 2024

46 Summer Undergraduate Research Fellowship (SURF) projects

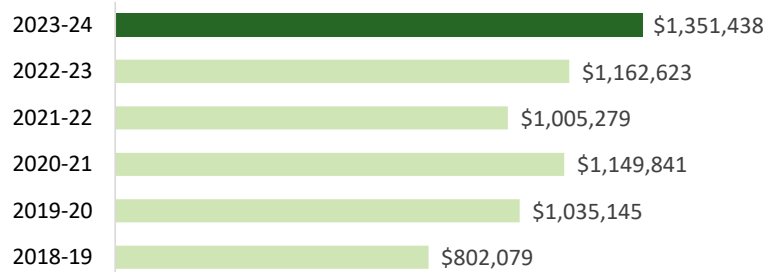
Gifts Received to Student Aid

Includes gifts received to the Evergreen Scholarship Fund, the Student Emergency Fund, and all restricted scholarship and fellowship funds



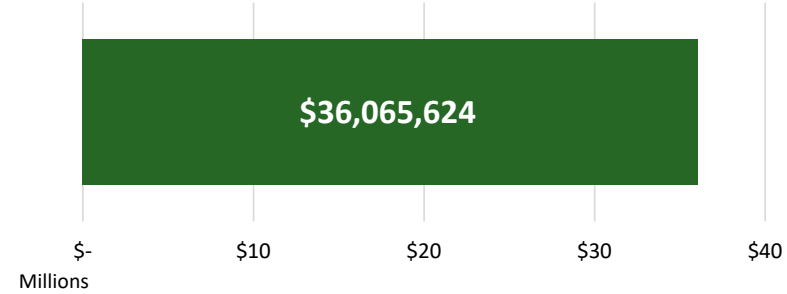
Student Aid Budget

Scholarship, fellowship, and Emergency Fund budget totals per disbursement period



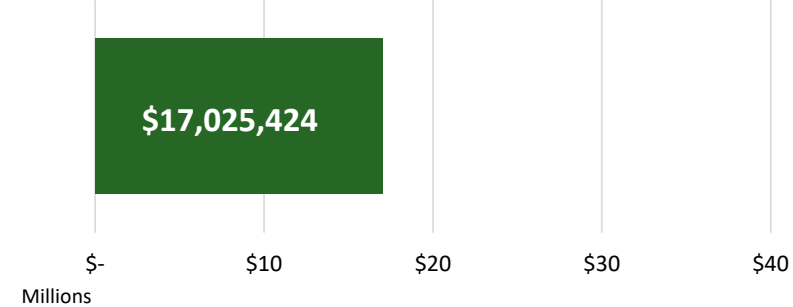
Diverse, Next-Generation Leaders

All gifts and grants toward student aid, basic needs, childcare, TRiO, Upward Bound, and unrestricted funds



Learning for a Complex World

All gifts and grants toward Climate Center, entrepreneurship, media studies, Americorps, holistic advising, internships, research, and facilities upgrades



Nurturing Native Arts and Cultures

All gifts and grants toward s'g'wi g'wi ? altx': House of Welcome

