EVERGREEN

THE EVERGREEN STATE COLLEGE
OLYMPIA, WASHINGTON

Petition for Late Contract Registration

No new contracts will be accepted after Friday of Week Four.

Change of Registration forms are required for all actions. Applicable late fee required at the time of registration.

_____
Name Student ID #

_____
Address Phone #

_____
City State Zip Email

Late Registration requested for: _____ _____ **Total Credits For Quarter:** _____
quarter year

□ I request for the $50 late fee to be refunded. (additional support required from faculty and student)
□ I request for the $100 late fee to be refunded. (additional support required from faculty and student)

Student Explanatory Statement
Comments:

_____
Student Signature Date

Faculty Supporting Statement (Supporting statement from faculty **MUST** be included for petition to be accepted)
Comments:

_____
Faculty Signature Faculty Print Name Date

Write statement and sign above (both student AND faculty sponsor) and turn in completed form to:

- **Undergraduate Students - the Academic Deans Office (Library 2002) or by fax: (360) 867-6794**
- **Graduate Students - to your Graduate Program Office**

Academic Deans Office & Director Use Only:
Late fee waived: □ Approved □ Denied **Late contract:** □ Approved □ Denied

Dean/Director's Signature: _____ Date: _____

[Dean and Director's approval for contract/internship does not automatically grant registration approval]

Return completed and signed form to Registration and Records.

Registrar Office Use Only: □ Approved □ Denied Signature: _____ Date: _____

Registration: phone (360) 867-6180 fax (360) 867-6680 **Academic Deans**: phone (360) 867-6810 fax (360) 867-6794