Hours Log Sheet

**Applicant Name:**

**School/Subject/Grade level: Supervisor at School Site:**

**Community Based Organization: Supervisor at CBO:**

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| --- | --- | --- | --- |
| **Date** | **Total Hrs.** | **Indicate how you spent your time.**  **Planning, Teaching and Assessing, Conferring with Mentor, Communicating with Parents, Professional Development, Volunteer Event** | **Location** |
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## Forty hours at a K-12 public school and ten hours at a community-based organization within the past five years is expected. Please have this form signed by the volunteer coordinator or supervisor at the school or community organization and upload it with your Master in Teaching Program application.

## Signature and Date

Supervisor at public school: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor at CBO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_