

2022 - 23 Deadlines for Faculty					
Deadline	Fall Quarter	Winter Quarter	Spring Quarter	Summer Quarter	
Professional Development Deadlines					
Sponsored Research Grant (for summer and 2023-24)	Monday, October 17, 2022	x	x	x	
Professional Leave (for 2023-24)	TBD	x	x	x	
Professional Travel	minimum 3 weeks prior	minimum 3 weeks prior	minimum 3 weeks prior	minimum 3 weeks prior	
Summer Undergraduate Research Fellowships (SURF)	x	Monday, January 30, 2023	x	x	
Sustainability Grant	x	Thursday, January 19, 2023	x	x	
Program and Course Related Deadlines					
Summer School Proposals (for summer 2023)	Tuesday, November 1, 2022	x	x	x	
Study Abroad Proposals (for 2022-23)	Friday, July 15, 2022	Saturday, October 15, 2022	Saturday, October 15, 2022	x	
Olympia Undergraduate Program Descriptions (for 2024-25)	x	x	Friday, April 7, 2023	x	
Textbook Orders for Next Quarter	Tuesday, October 11, 2022	Monday, February 6, 2023	Monday, April 10, 2023	Monday, May 22, 2023	
Week 1 Attendance Lists	Friday, September 30, 2022	Friday, January 13, 2023	Friday, April 7, 2023	Friday, June 30, 2023	
Syllabi and Covenants	Friday, October 7, 2022	Friday, January 20, 2023	Friday, April 14, 2023	Friday, July 7, 2023	
Faculty Evaluations of Students	Friday, December 30, 2022	Friday, April 7, 2023	Friday, June 30, 2023	Friday, September 22, 2023	
Program Budget & Student Worker request (for 2023-24)	x	x	Friday, March 31, 2023	x	
Classroom Schedule (for 2023-24)	x	Thursday, February 23, 2023	x	x	
Student Deadlines					
UG Contract System Deadlines for Next Quarter	Friday, September 23, 2022	Friday, December 9, 2022	Friday, March 17, 2023	Friday, June 9, 2023	
Summer Undergraduate Research Fellowships (SURF)	x	x	Friday, April 7, 2023	x	
Annual Statement	x	x	Friday, May 19, 2023	x	
Final Statement for Graduation	Friday, December 9, 2022	Friday, March 17, 2023	Friday, June 9, 2023	Friday, September 1, 2023	
Governance and Faculty Deadlines					
Academic Fair Materials	3 days prior	3 days prior	3 days prior	x	
Term Faculty Annual Review Portfolio Submission	x	x	x	Monday, July 10, 2023	