



# The Native Creative Development Program™ Grant Application Longhouse Education and Cultural Center

The Evergreen State College | 2700 Evergreen Parkway NW | Olympia, Washington 98505

[www.evergreen.edu/longhouse](http://www.evergreen.edu/longhouse) | 360 692 9487

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## SECTION 1: INSTRUCTIONS FOR SUBMITTING APPLICATION MATERIALS BY EMAIL

1. Fill out the application. Do not forget to save along the way.
  - a) Collect all your attachments:
  - b) Artist Résumé
  - c) Documentation of Tribal Affiliation.
  - d) Project Budget. (Sample budget provided)
  - e) Art Samples (Up to six work samples may be provided, label and title each).  
Note: Master/ Apprentice collaborations are to provide additional information.
2. Format all Attachments. All your materials should be saved as separate documents and title each with the type of document and your name. Example: Art Sample: First Name, Last Name.
3. Email all Application materials: Documents may be too large and require you to email your application in multiple batches. If so, in the Subject line of your email title each: First name, Last Name, Applicant and send to: [Mary.Kummer@evergreen.edu](mailto:Mary.Kummer@evergreen.edu).

All applicants will receive an email acknowledgement that your application was successfully submitted. Due to the number of applications received it may take a few days to send a response. Questions regarding any part of the submission process may be directed to Mary Kummer at 360 692 9487.

This Application has the following sections:

Section 1: How to submit your application by email.

Section 2: Grant Guidelines and Eligibility.

Section 3: Application Name and Narrative Questions

Section 4: Preparing your supplemental attachments.

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## SECTION 2: GRANT GUIDELINES

The Native Creative Development Program™ is a unique program originating with the House of Welcome. We encourage creative development for Native artists who are working to strengthen Native art forms, practice and knowledge of traditional and contemporary art.

Art mediums may be in any visual artistic form. Performance-based includes music and film. Funding supports traditional, contemporary, and experimental art forms.

This program has expanded to include collaborative master/ apprentice partnership opportunities to support teaching and learning together. All grants are for Native artists residing in **Washington, Oregon, Idaho, and Montana.**

**Native is defined as:** American Indian, Alaska Native or Native Hawaiian. Documentation of tribal affiliation is required.

### **Individual Artist Program Criteria**

Each applicant will provide a clear description of objectives, activities, and any community engagement plans. Include how your creative practice is connected to your Native cultural identity, values, and community and:

- Advances your artist's development, art form and creative practice.
- Contribute to the field of Native art as an integral member of the artistic and cultural community.
- You may offer teaching and learning opportunities via workshops, classes, and mentorship with practicing artists. If you are preparing for an event, gathering, you may build on your art where it will be utilized or displayed.
- Sustainability- show through your project narrative and budget how you are on a sustainable path of demonstrating how the real costs of creating work take place.

### **Fund Amount**

Awards of up to \$5,000 for individuals

Awards for Master/ Apprentice collaborations are up to \$6,000.

**Application Closes:** Friday, October 28, 2022

**Award Notification:** December 15, 2022

**Project duration:** 9 months to 1-year to complete the project

**Final Report Requirement:** At the conclusion of the project, each artist will be expected to complete a simple evaluation of their project and how the project met goals outlined in the application. A separate email will be sent with a link and the short evaluation form.

**Note:** All final projects must be closed out prior to re-applying for new grants.

### **Required Application Attachments**

You will be asked to upload the following documents as a part of the application:

- Artist Résumé
- Documentation of Tribal Affiliation
- Budget (sample budget provided)
- Art Samples (Up to six work samples may be provided, kindly label and title each provided). If you send your application via e-mail, jpeg images may be very large and require you to send multiple e-mails.

### **Supplemental Letters of Collaboration**

Attach a letter of support if your project involves working in participation of community members or Tribal communities. Include a letter from individuals or groups. Projects that identify a Tribal community or working with other individuals will not be reviewed without letters of support.

**SECTION 3: Proceed to Application on next page.**

# The Native Creative Development Program™ Application

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## APPLICANT NAME AND TRIBAL AFFILIATION

Full Name			
Mailing Address			
City, State, Zip code		Email	
Website, Facebook, social sites			

List your Tribal Affiliation(s):

This opportunity is open to any American Indian, Alaska Native or Native Hawaiian artist who resides in the 4-state region of Washington, Oregon, Idaho, and Montana. You must identify your Tribal affiliation and provide documentation from the Tribe of your status as a citizen, or descendant. Native Hawaiian artists may submit a copy of birth certificate identifying Hawaiian ancestry.

## SECTION 3: NARRATIVE QUESTIONS

### 1. Provide your project description with timeline, goals, objectives.

Describe your project and what it is you want to do? Include your goals of your creative practice. Describe the timeline for your creative work. Share in-depth your practice and process for artmaking.

**Note:** You may submit all your narrative questions as a separate document (MS word or PDF format).

**2. How will the proposed project advance your artistic development, art form, and creative practice.**

**3. How does your art practice contribute to the field of Native art.**

### **Additional narrative question for Master/ Apprentice collaborations.**

If applying for a master/apprentice grant, describe who is involved and how you are spending time together during artmaking sessions with increased time on skill development and actively learning from one another through mentorships. Master | Apprentice collaborations must be able to meet regularly in-person for face-to-face artistic development. Be sure to include letters of support from individuals and/or community you identify.

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## SECTION 4: ATTACHMENTS

### **Required application documents:**

1. Artist Résumé
2. Work Samples
3. Verification of Tribal Affiliation
4. Budget Template (Below is a sample template) You may download the template from our webpage.

### Format Specifications Instructions for emailing

- Images: Please make sure your individual image(s) do not exceed 100 MB
- Film: any type of film file or link to YouTube, Vimeo, etc.  
Please make sure attached film file(s) do not exceed 2GB
- Music: any type of sound file, or web link to sample.  
Please make sure attached music file(s) do not exceed 2GB

Any questions on how to submit attachments by email please phone us at 360 692 9487 or email [Mary.Kummer@evergreen.edu](mailto:Mary.Kummer@evergreen.edu).

The next page is a sample project budget.

## Sample Budget

Here is a snapshot of a sample budget:

<b>Sample Project Budget (MS Excel)</b>	
<b>Instructions:</b> Please enter expenses and Income (column A). Enter the \$ dollar amounts in Column B Note: you may replace any items into the description columns.	
<b>Date:</b>	
<b>Project Timeline:</b> January 1, 2023-August 31, 2023	
<b>EXPENSES (Description of your expenses)</b>	
Artist (Paying yourself)	
List Here: Consultants you may pay (honorariums, trainers, artist partnerships, etc)	
List Here: Travel associated with project	
Rent, lease, gallery space, etc	
List here: Supplies	
List here: (Or leave blank)	
List here: (Or leave blank)	
<b>Total Expenses</b>	<b>\$0</b>
<b>INCOME-</b> (please feel free to enter your own descriptions below)	
List here: Grants, partnership funds, etc.	
List here: any personal income you are contributing	
List here: The Longhouse Grant Amount requested	
<b>Total Income</b>	<b>\$0</b>
<b>IN-KIND SUPPORT* (you may enter your own in-kind descriptions)</b>	
Artist volunteer time (take your hourly rate, multiply by hours invested)	
Space or work space	
Items already purchased to make the program work (tools, equipment, etc)	
<b>Total In-kind</b>	<b>\$0</b>
*In-kind is cash-equivalent contributions toward a project. This can be volunteer time already contributed to project, supplies already purchased, gifted gallery space or work space.	
Note: In-kind expenses will not be tallied in this budget but will show the contributions and investments already made. For example: I may have already purchased my beads or cedar bark. I will enter the cost of those items into the in-kind support.	

You may use this template by download from the Longhouse grants page:

<https://www.evergreen.edu/longhouse/grant-programs-native-artists>