

Activity Grant Application Form

The Evergreen State College Foundation

Project title:

Project dates: Begins: _____ Ends: _____ (mm/dd/yyyy)

Academic term (check one): Fall quarter Winter quarter Spring quarter

Amount requested: \$ _____

Project director (i.e., the student who will serve as primary contact for the project; please provide current information about where you can be reached)	Name: Banner ID: Local Address: City: State: Zip: Local home phone: Campus/work phone: E-mail:		
	<u>Name:</u>	<u>E-mail:</u>	<u>Banner ID:</u>
Other participants (list all others participating in the project)			
Faculty advisor(s)	<u>Name:</u>	<u>Phone</u>	<u>Mail Stop:</u>

Attach the following:

- **Proposal narrative:** A description of the proposed project (no more than two pages) that addresses the four areas described on the Activity Grant program's Web site. Follow formatting requirements. <http://www.evergreen.edu/sponsoredresearch/foundationactivitygrants.htm>
- **A budget:** A table (one page or less) with enough narrative detail for a reviewer to understand the major costs of the project and assess if the requested award is reasonable and necessary.

The entire application packet must be typed. Complete applications include all the information requested above. Additional supporting materials are not required, but you may submit slides, photographs, portfolio samples, etc. for review. If you submit anything you wish to have back, please indicate so with a note on the item itself. It will be your responsibility to pick up those items after grant awards have been announced. Items may be claimed from Dorothea Collins in Lib. 3705A, ext. 6640.

LATE OR INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

E-mail submissions are preferred. Send your electronic applications to actgrant@evergreen.edu. You may submit a hard copy of your application and/or any supporting documents in person or by mail to Dorothea Collins, Lib 3705A, mail stop L3705, The Evergreen State College, 2700 Evergreen Parkway NW, Olympia, WA 98505.

Grant award announcements will be made about 2 weeks after submission deadlines.