EVERGREEN
THE EVERGREEN STATE COLLEGE
OLYMPIA, WASHINGTON

Petition for Late Contract Registration

Complete the form and obtain the required support statements and approval signatures below.
Change of Registration forms are required for all actions. $100 late fee required at the time of registration.

Name _____ Student ID # _____

Address _____ Phone # _____

City _____ State _____ Zip _____ Email _____

Late Registration requested for: _____ _____
quarter year

☐ I request for the $50 late fee to be refunded. (additional support required below from faculty and student)

☐ I request for the $100 late fee to be refunded. (additional support required below from faculty and student)

Faculty Supporting Statement
Comments:

Faculty Signature _____ Date _____

Student Supporting Statement
Comments:

Student Signature _____ Date _____

Sign above and turn in completed form attached to a sponsor approved contract to:

- **Undergraduate Students - the Academic Deans Office or by fax: (360) 867-6794**
- **Graduate Students - to your Graduate Program Office**

Dean/Director's signature: _____Date:_____

Dean and Director's approval for contract/internship does not grant registration approval

Return completed and signed form to Registration and Records.

Registrar Office Use Only: □ Approved □ Denied Signature: _____ Date: _____

Registration: phone (360) 867-6180 fax (360) 867-6680 **Academic Deans**: phone (360) 867-6870 fax (360) 867-6794