Read this before filling out this application:

Have proper ID ready in case you are hired. For a full list of acceptable ID, or combinations thereof, ask the Payroll Assistant or check online at http://www.evergreen.edu/studentemployment/forms.htm.

EVERGREEN

Residential Facilities

Olympia WA 98505
360.867.6764 Office
360.867.6468 Fax

For official use only:

Received: / /

Comments:

Interview: / /

Employment Application

Employee Information:

Name: _____
(Last) (First) (M.I)

Address: _____
_____
_____

Yr in school:_____

Telephone: (please include area code)
Day: _____
Evening: _____
Email: _____
Student A#: _____

1. Have you ever worked at The Evergreen State College? If yes, please indicate which position you held and your reason for leaving:

_____
_____

2. Why do you want to work with Residential and Dining Facilities? What skills do you hope to gain?

_____
_____
_____
_____
_____
_____

3. Please indicate any obligations that may limit the amount of hours you are available to work:

Monday: _____
Tuesday: _____
Wednesday: _____
Thursday: _____
Friday: _____
Comments: _____

4. Do you have work-study? _____ If yes, is it state or federal? _____

5. Attached resume, letter of interest, letter(s) of recommendation are not required but are appreciated during the application review process.

Historical Employment Information:

Reference 1

Employer's Name: _____

Supervisor's Name: _____

Phone Number: _____

Dates of Employment: _____

Briefly provide your job description: _____

_____

_____

Reason for leaving: _____

_____

_____

Reference 2

Employer's Name: _____

Supervisor's Name: _____

Phone Number: _____

Dates of Employment: _____

Briefly provide your job description: _____

_____

_____

Reason for leaving: _____

_____

_____

Reference 3

Employer's Name: _____

Supervisor's Name: _____

Phone Number: _____

Dates of Employment: _____

Briefly provide your job description _____

_____

_____

Reason for leaving: _____

_____

_____

For Official Use Only:

- ❑ Work Reference 1 Called Comments: _____
  _____
  _____
- ❑ Work Reference 2 Called Comments: _____
  _____
  _____
- ❑ Work Reference 3 Called Comments: _____
  _____
  _____

Personal References:

You may also list up to three personal references in addition or in lieu of work references (examples are faculty, neighbors, etc…please no family members or personal friends)

Reference 1

Name: _____ Relationship: _____

Phone Number: _____

Reference 2

Name: _____ Relationship: _____

Phone Number: _____

Reference 3

Name: _____ Relationship: _____

Phone Number: _____

For Official Use Only:

- ❑ Work Reference 1 Called Comments: _____
  _____
  _____
- ❑ Work Reference 2 Called Comments: _____
  _____
  _____
- ❑ Work Reference 3 Called Comments: _____
  _____
  _____

Your signature below verifies that all of the above information is true to the best of your knowledge. This application will be used only for the purpose of hiring within The Evergreen State College Residential Facilities and will be released to no one else.

Signature: _____ Date: _____

Name (Please Print): _____