

Fingerprinting at ESD 113

Hours: 8 a.m. - 4 p.m. Monday thru Friday

ESD 113 does fingerprinting on a walk in basis. No appointments or reservations are taken. It may take approximately 15-20 minutes to fingerprint an applicant. Be advised there may be people waiting ahead of you when you arrive. Early morning is a better time to come in, allowing plenty of time for this process. If you arrive late in the afternoon and there are individuals ahead of you, we may not be able to get your process completed and therefore will ask you to return another day. Our office must complete required closing procedures and are unable to print individuals who arrive after 4:00 p.m. We also ask that if you bring small children you bring someone with you to watch them while you do this process.

Cost: \$71.25 Certified and Classified

You may pay for your fingerprinting process using a debit/credit card (Visa/MasterCard ONLY), cash or cashiers check/money order. **No personal checks.**

Should we be unable to obtain quality fingerprints from an individual we then send them with a form to the WSP to be printed there. This form is generated by the ESD and sent with the individual (this gives that agency the information they need and lets them know that the appropriate fee has been charged. The law enforcement agency will charge a fee to take the prints as well.

Please be aware, ESD 113 staff strives for quality control in your fingerprinting process, however we cannot guarantee that your prints may not be rejected due to circumstances beyond the technicians control. **NO refunds will be granted.**

If you have questions you may certainly contact our Certification/Fingerprint technician Heather Barclift by phone (360) 464-6709 or email at: hbarclift@esd113.k12.wa.us

ESD 113

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