

THE EVERGREEN STATE COLLEGE OFFICE OF FINANCIAL AID INSTRUCTIONS FOR ALL APPLICANTS

THE EVERGREEN STATE COLLEGE makes every attempt to assist students to meet their educational goals. Evergreen has federal, state and institutional financial aid (such as loans, work-study and grants), as well as institutional jobs and scholarships to aid financially needy students in paying for their education. Because funds for federal and state grants and work-study programs are limited, most students who are eligible for financial aid are also offered loans to meet their costs of attendance (COA).

Students are **expected** to meet part of their need through their earnings from summer or school-year employment. Parents, when applicable, are also expected to contribute in proportion to their financial ability as determined by federal methodology.

HOW YOUR FINANCIAL NEED IS DETERMINED:

Financial aid can be offered to meet the gap (financial need) between what the student and, when applicable, what the family is expected to contribute (EFC), and what it costs to attend Evergreen (COA). There are also non-need based loan programs that students and their families can borrow from to replace the EFC if necessary:

$$\begin{aligned} &\text{COST OF ATTENDING EVERGREEN (COA)} \\ &\text{EXPECTED FAMILY CONTRIBUTION (EFC)} \\ &= \text{FINANCIAL NEED} \end{aligned}$$

The **COA at Evergreen** is based on the budget established by the college. The **EFC** is calculated from the information you (and your parents, if you are dependent) provide on the Free Application for Federal Student Aid (FAFSA). As an **example** of potential costs, see the 2008-2009 *actual* budget below.

2008-2009	9 MONTH BUDGET- COST OF ATTENDING EVERGREEN				
	UNDERGRADUATE			GRADUATE	
	Resident	Non-resident	Living w/ parent	Resident	Non-resident
Tuition	\$ 4,797	\$15,657	\$ 4,797	\$ 6,567	\$20,004
Fees	\$ 739	\$ 739	\$ 739	\$ 739	\$ 739
Books & Supplies	\$ 924	\$ 924	\$ 924	\$ 924	\$ 924
Room & Board	\$ 8,052	\$ 8,052	\$ 2,598	\$ 8,052	\$ 8,052
Personal Expenses	\$ 1,941	\$ 1,941	\$ 1,590	\$ 1,941	\$ 1,941
Transportation	\$ 1,098	\$ 1,098	\$ 1,254	\$ 1,098	\$ 1,098
TOTAL	\$17,551	\$28,411	\$11,902	\$19,597	\$33,034

HOW TO APPLY:

1. Submit the **Free Application for Federal Student Aid (FAFSA)** as soon after January 1, as possible by filing online at www.fafsa.ed.gov or by mailing the paper FAFSA printed from the same site. If you completed a prior year FAFSA online, you will be able to update the information for the current year. Be sure to read the application instructions thoroughly **before** responding to each question. You, and your parent if applicable, should request a pin number prior to filing the FAFSA if you do not already have one at www.pin.ed.gov.
2. Apply for admission if you will be a new student at Evergreen. Your FAFSA information will be received, but it will not be processed until you have been “regularly” or “conditionally” admitted to the college. “Provisionally” admitted students and “Special Students” who plan to attend as non-matriculated students are not eligible for financial aid. Admission to Evergreen requires a separate application process. Please contact the Admissions Office (360-867-6170) for an application packet or apply online at www.evergreen.edu. **NOTE:** Do not wait until you are admitted to apply for financial aid. It is vital that you begin the financial aid application process as close to January 1, as possible!
3. Submit the **Financial Aid Data Sheet** online at www.evergreen.edu/financialaid/forms.htm or from the Financial Aid Office.

At a later stage in the application review process, you may be required to submit additional documents, if requested, such as copies of your own and/or your parent’s signed 1040 income tax return, an I-551, verification of selective service registration,

DD-214, documentation of veteran benefits, and/or the federal Verification Worksheet. We will notify you, in writing, if additional information is required.

Keep photocopies of all materials you submit to us. Please include student's name, Social Security Number, and ID number on ALL documents you send to us.

Priority Filing (On-Time) Date: March 15 - We receive the results of your application from the federal processor electronically and on a continuous basis. Financial aid will be awarded to eligible applicants on a first-come, first-served basis until funds have been exhausted, beginning with the applicants who meet the priority filing date and have completed files. To meet the priority filing date, **apply online or mail your FAFSA application by February 15, and make sure your financial aid file is complete by March 15.** Only *official** results of the FAFSA received from the federal processor by the March 15 priority deadline will be considered on time. To have Evergreen receive the results of your application, be sure to list our TITLE IV CODE on your FAFSA. Evergreen's code is **008155**.

*Please note that an application (FAFSA) rejected by the Federal Processor is not *official* and will not satisfy Evergreen's priority deadline. To receive more information on the status of your FAFSA visit www.fafsa.ed.gov or contact the Federal Processor at 1-800-433-3243.

What happens next?

- * **Stage One:** We receive the electronic version (ISIR) of your FAFSA. If you are formally admitted either "conditionally" or "regularly" to Evergreen, your application moves to Stage Two. "Provisionally" admitted students are not eligible for consideration for financial aid.
- * **Stage Two:** Your file is reviewed for documents. If something is missing, you will be contacted by our office. This notification will begin after our computer systems are updated for the new processing year but usually by the end of February.
- * **Stage Three:** Your file is reviewed for completeness, accuracy, financial aid eligibility, etc. Priority applicants are reviewed and awarded before the review process for late applicants begins. The evaluator may ask for additional documents or clarification of submitted information at this stage and all further processing stops until you or your parents send the appropriate response. **Please note:** Your file will not be considered complete until ALL requested documents are received in the financial aid office. Clarification may be required at any point in this stage.
- * **Stage Four:** You are notified of your eligibility for financial aid. New on-time applicants will be notified beginning the end of April. Continuing on-time applicants will be notified prior to the end of the Spring Term.

To be considered for financial aid, you must:

1. Be a U. S. citizen or national, or reside in the U.S. on a permanent visa.
2. Be "regularly" or "conditionally" admitted to Evergreen.
3. Not owe an immediate refund or repayment on a federal or state grant or loan, or be in default on a federal loan.
4. Have made "satisfactory academic progress" toward a degree as defined by this office.

TYPES OF FINANCIAL AID:

Grants/waivers are gift aid. Both are awarded on the basis of financial need and availability of funds. Additional information on individual grants will be included with the letter of award for eligible students. Up to 55% of your financial need can be awarded in grant aid as an undergraduate. Graduates typically receive no more than 10% of their need in grant aid.

Employment involves work opportunities on-campus and in the community. Financial need is required for Evergreen work-study programs. Some opportunities for non-need based employment are also available. Work-Study awards are up to \$4,500 per year.

Loans require the borrower to repay the amount borrowed plus any interest accrued. Loans vary in interest and may offer certain deferment options. **Note:** most students who qualify for financial aid find it necessary to borrow loans to meet the cost of attendance.

Scholarships are awarded on a competitive basis. Criteria vary from scholarship to scholarship; some scholarships are strictly merit based and others combine merit and financial need. Please call 360-867-6310 to request a Scholarship booklet, or see information at: www.evergreen.edu/scholarships.

SEEKING ADVICE: If you have questions regarding financial aid, your personal status, or other unusual circumstances affecting your finances, contact us at: (360) 867-6205 or finaid@evergreen.edu. Walk-in hours are: Monday through Friday 10 a.m. to 4 p.m. Phone assistance is available from 8:00 a.m. until 5:00 p.m. Monday through Friday. Our website is www.evergreen.edu/financialaid.