

Finance & Administration Directors' Meeting Minutes

Monday October 22, 2007

Present: John Hurley, Puanani Jeffery, Holly Colbert Joseph, Collin Orr, Aaron Powell, Steve Trotter, Paul Smith, Laurel Uznanski,

October 8th, minutes

Deletion of the 3rd bullet under Facilities was noted and corrected.

Senior Staff Update (John)

- Cell phone range on campus was discussed
 - Radio and cell phone review needs to be done; housing and other pertinent areas have no reception
- Update on the sexual assault issue
- Supplemental budget from other colleges presented by Steve Trotter; over all TESC is doing OK in comparison to higher education campuses
- Operating and capital funds was discussed
- Medal of Valor award recipient, alumni Justine Cripe was presented
- Accessibility for individuals with disabilities was discussed
- Tulalip Tribe requested to have programs offered on the reservation
- Discussion regarding the Dashboard Indicators Project was presented

DEPARTMENT UPDATES

Human Resources Services (Laurel)

- HR has settled the Tort claim
- Grievance is being worked on
- Working with Art Costantino regarding the Union's request to allow Police Officers to conduct a vote to determine participation in the Social Security Insurance program; although prior years the Officers have opted out of participation OFM has continued to include the allotment in the budget/fun
- CRC free passes have been distributed
- Job Fair went well last week
- Union meeting next week John will be charring the meeting; followed by discussion of union stewardship

Steve Trotter

- Where are the funds for tuition going to specifically?
- There was a HECB meeting last week

Computing and Communications (Aaron)

- TSS is proposing a process change to improve accountability by requiring the person who receives a small and attractive computing devise to sign at deliver.

- Increase use of the internet campus-wide has created slower internet connections; Network Services is meeting with housing and others to see if there might be ways to improve our management of the network bandwidth.

Business Services (Collin)

- Auditors are still here on campus and will continue to be until November
- AVP interviews will be going on this week
- Reaccreditation is still going on
- Bookstore Manager position is open

Facilities (Paul)

- Tree removal issue is being handled
- All moves have been done from the Library building
- The results from the air quality testing were all good
- ADA work is out for bid on the Lab II area
- Two custodial positions are still open
- Sr. secretary position closes tomorrow (10/23/07) for internal candidates
- FEMA reimbursement has been received from the storm damages that occurred during the winter of 2006
- Good bids came in for the library elevator project
- Sem I Annex duct cleaning is done

Puanani

- Articles for the FAD Newsletter are needed from each of the departments

Holly

- Exempt Employee's Town Hall meeting is scheduled for next week Tuesday, 10/30/07