

Finance & Administration Directors' Meeting Minutes

Monday, October 10, 2005

Present: John Hurley, Ken Holstein, Bonnie Marie, Collin Orr, Rob Rensel, Paul Smith
John Lauer, Walter Niemiec, Steve Trotter

September 26 minutes

Under Computing and Communications report, change the second bullet to read, “starting to investigate migration of Banner from VMS to Unix”

Senior Staff update

- 160 over-enrolled; we want to drop to 100 by the end of the year
- People are getting anxious to begin discussions about Library Modernization Phase II
- Art will work with C & C to implement the student e-mail procedure, with a go-live in winter '07
- Brian Jones is leaving in November; another temporary will replace him
- The College will receive a Power Player award from Puget Sound Energy
- Ken Tabbutt, Lee Hoemann, and John Hurley will work on moving the Rachel Corrie memorial and finding a permanent location for it

Management Retreat

October 27 and 28. Main focus will be strategic plan and accreditation

Department updates and announcements

Business Services (Collin)

- state auditors are still here; Foundation auditors are finished
- Business Services managers retreat next month

Facilities (Paul)

- met with architect regarding additional moves in Phase I
- 2nd half of Facilities audit was received today
- Paul will ask Rich Davis to serve on the Sustainability Task Force

Computing and Communications (Rob)

- removal of pay phones is a hot button issue; the study group needs to make a recommendation to FAD Directors, then forward on to VP's and Senior Staff
- Banner 7 training will be held in the C&C training room in November
- RFP ready for deans' database project
- working on RFP for web credit card system

Bonnie

- working on an event for all FAD employees before Thanksgiving

Academics (Walter)

- working on an agreement for the teaching gardens

Housing (John L.)

- 856 residents in Housing, an increase of 40 from this time last year
- working to create 20 more spaces for next fall