

# Quiz

## TESC Motor Pool Policies and Procedures

- 1) Which of the following are legitimate uses of a college vehicle?
  - To attend an academic conference
  - To purchase supplies for an academic field trip
  - To buy a gift for your children while at an out of town meeting.
- 2) It is okay to let students bring their children on a trip if they don't have childcare?
  - Yes
  - No
- 3) If your class is going to Seattle to attend a concert and the van is not full, would it be okay to allow students to bring their friends or significant others along?
  - Yes
  - No
- 4) To be eligible to drive a van, drivers cannot have had a ticket for speeding within the last 3 years.
  - True
  - False
- 5) The driver is responsible for which of the following?
  - Paying traffic or parking fines
  - Cost of repairing the vehicle if he/she is at fault in an accident
  - Filing an accident report with the Motor Pool
  - Refueling the vehicle before returning
  - Entering the ending odometer on the Trip Ticket when the vehicle is returned.
  - Notifying the Motor Pool if the vehicle cannot be returned on time.
  - Washing and vacuuming the van before returning.
  - Making sure all passengers wear seatbelts.
- 6) You only need one certified driver for each trip. Backup drivers do not need to be certified.
  - True
  - False
- 7) Drivers should not drive more than 8 hours in any 24-hour period.
  - True
  - False
- 8) It is okay to drive all night if you have more than one driver and navigator.
  - True
  - False
- 9) Which of the following are legitimate uses of the Voyager Credit Card?
  - Gas for other vehicles on the trip
  - Premium Gas
  - Minor emergency repairs
  - Oil
  - Parking Fees
- 10) If you are involved in an accident, which of the following are true?
  - You only need to report the accident to the TESC Motor Pool if the college vehicle is damaged.
  - If there is more than \$700.00 damage or if anyone is injured, call police for an accident investigation.
  - TESC Motor Pool will fill out the accident forms.
- 11) Which of the following are examples of a situation where the driver may be responsible for accident related costs?
  - The driver was driving under the influence of alcohol or drugs.
  - The driver was picking up his/her children from the baby-sitter's before returning the vehicle.
  - The driver received a ticket for speeding.
- 12) Who should you call if you have problems with the vehicle and the Motor Pool office is not open? \_\_\_\_\_