

Environmental Health and Safety



EVERGREEN

Community Safety & General Information

- For Emergencies: If calling from campus phones call Ext. 6140.

If calling from cell phone or non-campus phone dial 867-6140.

Non-emergency number is Ext. 6832.
- Blue tower phones on campus are a direct line to campus police services.
- Secure valuable in vehicle trunks and/or out of sight
- Always lock doors and windows when leaving residence and before retiring.
- Never leave purses, backpacks and other valuables unattended in classrooms and public areas.
- Open alcohol containers and underage drinking is prohibited on campus.
- Travel in pairs if planning an excursion to the beach or wooded trails.

Emergency & Contact Information

Medical Emergency:

From campus phones – Dial 9-911

From cell phone – Dial 911

Capital Medical Center 956-2590

Westside Westcare Clinic 357-9392

**From campus phone dial 9 for an outside line

**From cell phone dial 1-360 – and the number

INTRO

This brochure is to introduce you to Environmental Health and Safety procedures and policies at **The Evergreen State College**. We'll highlight the college's Indoor Air Quality Policy, Smoking Policy, Food Safety, Accident Reporting and Evacuation Procedures. For additional information, please contact Environmental Health and Safety at 360-867-6111.

Indoor Air Quality Policy

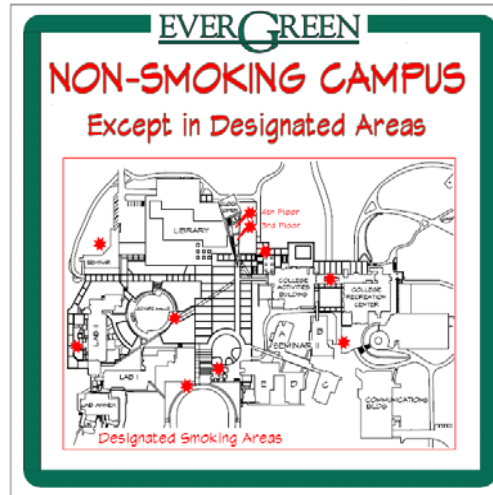
The college's recognizes that air quality is a shared resource; that good air quality helps foster an environment conducive to healthful and creative learning and that maintaining good air quality requires constant awareness and education.

Not only do we strive to utilize building products that limit off gassing; we try to select cleaning and maintenance products that are water based and low toxicity. Environmental Health and Safety also reviews all products used on campus.

In cooperation with our efforts to maintain buildings and grounds in an environmentally friendly fashion, we ask that the collective campus community refrain from using scented products. This includes perfume, scented room fresheners and scented personal care products, such as shampoo, soap and lotion.
www.evergreen.edu/policies/g-air.htm

Smoking Policy

The Evergreen State College is a no smoking campus, except for designated areas. These strategically located covered areas are posted as designated smoking areas. Smoking is not permitted anywhere else on the academic core and housing, including on walkways between buildings. A map showing the designated smoking areas is available at: www.evergreen.edu/facilities/docs/NonSmokingCampus032807.pdf and the policy is at www.evergreen.edu/policies/g-smoking.htm



Evacuation Procedures

In the event of a fire alarm or other emergency, please exit the building using the closest, safe path. If they are close by, remember to take your purse, keys and coat, since you may not be allowed to re-enter the building. Use the stairs, not the elevator and proceed to the evacuation location for your building. Do not re-enter the building

until the fire alarm is silenced or a college official gives permission.

CAB, COM, CRC, Housing to Play fields
Childcare to Childcare playground
LAB I, LAB Annex to Parking Lot B
LAB II, Lecture Hall, Longhouse, Seminar to Longhouse field
LIB to Library Field
Seminar II to Red Square
www.evergreen.edu/facilities/docs/EmergencyEvacuationProcedures.pdf

Medical Emergency

If you need immediate medical assistance, call 911 from any campus phone. First aid kits are available in most program areas and through your conference organizer. If you are injured on campus, please report the injury to your supervisor or conference organizer and complete an accident report form. You may download the form at www.evergreen.edu/facilities/docs/accidentreport.pdf

Food Policy

The college has an exclusive contract for food service with an outside vendor. All food for Conference Services events, department events and other events where food is sold or donated must be through the campus food service. Exceptions are granted for department potlucks and student group bake sales. Additional exceptions may be granted by the Director of Residence and Dining Service. Exceptions do not waive any requirement to obtain necessary Health Department permits and follow food safety guidelines.
www.evergreen.edu/policies/g-foodsales.htm