

## Job Titles by Job Groups - Dec. 2010

### Finance & Administration Division

#### Executive & Administrator Job Group Cluster

DIV-CODE	DIV-TITLE	AFFIRM-GRP	JOB-CLASS-LONG
3	FAD	11	VICE PRESIDENT FIN & ADMIN
3	FAD	12	EEO/SPEC ASST FOR DIV AFFA
3	FAD	12	CIVIL RIGHTS OFFICER
3	FAD	12	DIRECTOR BUSINESS SERVICES
3	FAD	12	DIR COMPUTING AND COMMUNIC
3	FAD	12	ASSOC VP FOR HUMAN RES
3	FAD	12	DIRECTOR OF FACILITIES
3	FAD	12	ASSISTANT DIRECTOR OF HR
3	FAD	12	EXEC ASSOC FOR VP FAD
3	FAD	13	ASST DIR PROJT MGT FACILIT
3	FAD	13	AST DIR COMP ACADEMIC COMP
3	FAD	13	MGR BUILDING SERVICES
3	FAD	13	AST DIR COMP ADMIN COMP
3	FAD	13	ACCOUNTING MANAGER
3	FAD	13	PUBLIC RECORDS OFFICER
3	FAD	13	AST DIR COMP NETWORK SVS
3	FAD	13	MANAGER MECHANICAL SVS
3	FAD	13	MANAGER SPACE PLNG RECORDS
3	FAD	13	AST DIR COMP TECH SUPT SVS
3	FAD	13	AST DIR COMP CLIENT SVS
3	FAD	13	FACILITIES ENGINEER

#### Professionals Job Group Cluster

DIV-CODE	DIV-TITLE	AFFIRM-GRP	JOB-CLASS-LONG
3	FAD	31	MGR BOOKSTORE
3	FAD	31	MGR TECH CAPITOL PROJECTS
3	FAD	31	SENIOR HUMAN RESOURCES REP
3	FAD	31	COORD ENVIRON HEALTH SAFE
3	FAD	31	COORD EMRGNCY RESPONS PLAN
3	FAD	31	MNG CONF SERVICES
3	FAD	31	HUMAN RESOURCE REP
3	FAD	31	HUMAN RESOURCE REP TEMP
3	FAD	32	MANAGER PAYROLL & BENEFITS
3	FAD	32	PURCHASING MANAGER
3	FAD	32	FINANCIAL REPORTING ACCT
3	FAD	32	MGR STUDENT FINANCIAL SERV
3	FAD	32	GRANTS CTRCTS INVSTMT ACCT
3	FAD	32	BUSINESS ANALYST
3	FAD	32	MGR SUPPORT SVS FACILITIES
3	FAD	32	PROCURE & SUPPLY SPEC 2
3	FAD	32	PROC & SUPPLY SPEC 3
3	FAD	32	FISCAL ANALYST 3
3	FAD	33	SENIOR SYSTEMS PROGRAMMER
3	FAD	33	SENIOR SYS ANALYST/PROGRAM
3	FAD	33	PROJ MGR HR MGT SYSTEMS

3	FAD	33	MGR FACILITIES INFO SYSTEM
3	FAD	33	INFORMATION TECH SPEC 5
3	FAD	33	CONST PROJ COORD 2
3	FAD	33	CONST PROJ COORD 3
3	FAD	33	SPACE ANALYST 2

**Administrative Support Job Group Cluster**

DIV-CODE	DIV-TITLE	AFFIRM-GRP	JOB-CLASS-LONG
3	FAD	41	ADM ASST VP FINANCE
3	FAD	41	OFFICE ASSISTANT 2
3	FAD	41	OFFICE ASSISTANT 3
3	FAD	41	SECRETARY SENIOR
3	FAD	41	ADMINISTRATIVE ASSISTANT 3
3	FAD	41	BUILDING COORDINATOR 2
3	FAD	41	CONFERENCE COORDINATOR 3
3	FAD	41	HR CONSULTANT ASSISTANT 1
3	FAD	41	COPY CENTER LEAD A
3	FAD	42	PROCURE & SUPPLY SPEC 1
3	FAD	42	PROCURE&SUP SUPT SPEC 2
3	FAD	42	FISCAL TECHNICIAN 2
3	FAD	42	FISCAL TECHNICIAN 3
3	FAD	42	CASHIER 3
3	FAD	42	FISCAL SPECIALIST 1
3	FAD	42	RETAIL CLERK 2
3	FAD	42	RETAIL CLERK LEAD
3	FAD	42	BOOKSTORE BUYER

**Para-Professional & Technical Job Group Cluster**

DIV-CODE	DIV-TITLE	AFFIRM-GRP	JOB-CLASS-LONG
3	FAD	50	PRINTING & DUP SUPERVISOR
3	FAD	50	INFORMATION TECH SPEC 1
3	FAD	50	INFORMATION TECH SPEC 2
3	FAD	50	INFORMATION TECH SPEC 3
3	FAD	50	INFORMATION TECH SPEC 4
3	FAD	50	MEDIA MAINTENANCE TECH 2
3	FAD	50	MEDIA MAINTENANCE TECH 3

**Skilled Crafts & Trades Job Group Cluster**

DIV-CODE	DIV-TITLE	AFFIRM-GRP	JOB-CLASS-LONG
3	FAD	60	BLDG AND GROUNDS SUPV B
3	FAD	60	CONTROL TECHNICIAN
3	FAD	60	LOCKSMITH
3	FAD	60	PAINTER
3	FAD	60	PLUMBR/PIPEFTR/STEAMFTR
3	FAD	60	MAINTENANCE MECHANIC 2
3	FAD	60	CONSTRCTN MAINT PROJ SUPV

**Service & Maintenance Job Group Cluster**

DIV-CODE	DIV-TITLE	AFFIRM-GRP	JOB-CLASS-LONG
3	FAD	72	MAIL PROCESSING-DRIVER

3	FAD	72	MAIL PROCESSING MANAGER
3	FAD	72	STOCKROOM ATTENDANT 3
3	FAD	72	GROUNDS & NURSERY SPEC 2
3	FAD	72	GROUNDS AND NURSERY SPEC 4
3	FAD	72	EQUIPMENT TECHNICIAN 3
3	FAD	72	MAINTENANCE MECHANIC 1
3	FAD	72	TRUCK DRIVER 2
3	FAD	72	WINDOW WASHER
3	FAD	72	MAINTENANCE CUSTODIAN 3
3	FAD	72	CUSTODIAN 1
3	FAD	72	CUSTODIAN 2
3	FAD	72	CUSTODIAN 3
3	FAD	72	CUSTODIAN 4