

EVERGREEN

THE EVERGREEN STATE COLLEGE

August 28, 2008

Department of Information Services
Tracy Guerin, Deputy Director
Management & Oversight of Strategic Technologies
P.O. Box 42445
Olympia, WA 98504-2445

Dear Ms. Guerin:

The Evergreen State College is submitting this annual compliance letter as required by ISB policy. This letter confirms that:

- The Evergreen State College has completed a review and update of our IT portfolio which can be found at <http://www.evergreen.edu/computing/itportfolio/home.htm>.
- In addition, we have updated our Section 3 information posted on the DIS e-Portfolio site to include updating our fiscal year 2008 expenditures and projected expenditures for fiscal years 2009, 2010 and 2011.
- We have conducted an annual review and update of our IT Security Program including all security processes, procedures and practices.
- The last ISB IT Security Policy and IT Security Standards compliance audit concluded on August 18, 2006.
- We have completed a review of our IT Business Resumption Plan. We have determined that testing major upgrades at the time of installation is no longer possible within existing resources. Over the fall of 2008 we will be conducting an assessment of skill and system recoverability to determine where opportunities may be available to improve our testing plan.

Sincerely,



Aaron Powell, Director
Computing and Communications
360-867-6238
powella@evergreen.edu