

EVERGREEN

THE EVERGREEN STATE COLLEGE
Facilities Services

DATE: April 29, 2008

TO: Space Management Committee

Sheryl Dorney
Wendy Endress
Sharon Goodman
Sharon Harrison
Ken Tabbutt
Steve Trotter
Patti Zimmerman

FROM: Paul Smith

RE: Space Management Meeting 5/01/08

The following is the agenda for our next Space Management meeting:

- 1. Introductions**
- 2. Approval of Minutes**
- 3. SRI Update** (Dave Shellman)
- 4. Space Utilization Report** (Kirk Knittle)
- 5. Other Items: All**