



Clean Energy Grant Application

**EVERGREEN**

THE EVERGREEN STATE COLLEGE

Please read the grant application guidelines prior to submitting your proposal. We will not consider incomplete applications. Completed applications should be e-mailed to the coordinator at [cleanenergy@evergreen.edu](mailto:cleanenergy@evergreen.edu) before the deadline. For questions regarding the application process, contact the coordinator.

<b>Project Title</b>		
<b>Project Lead</b>	Name:	
	E-mail:	
	Phone number:	
<b>Student, Staff, Faculty, or Student Group:</b> <i>(staff and faculty please name department)</i>		
<i>Students only</i>	Class standing:	
	Faculty or Staff sponsor:	
<b>Campus Location</b>		
<b>Date</b>		

<b>Abstract</b>	
-----------------	--

**CEC Vote: (for office use only)**

<b>Proposed Motion</b>	
------------------------	--

<b>Moved:</b>		<b>Second:</b>		
<b>Yes:</b>	<b>No:</b>	<b>Abstain:</b>	<b>Absent:</b>	<b>Recusal:</b>

Please respond to the following sections below. We ask that you present your proposal to the Clean Energy Committee to answer further questions about your project. If your project is funded we require you to publicize your work, and provide the committee with documentation, and a final report.

- If you require more space, please submit any additional documentation with your application.

**Areas affected by proposed project:** The committee reserves the right to have grant proposal reviewed by an authorized representative from affected areas prior to full review. Please refer to the grant guidelines to see if your project requires authorizations. Contact [cleanenergy@evergreen.edu](mailto:cleanenergy@evergreen.edu) if you have any questions. Be sure to give yourself enough time to communicate with staff and faculty before the deadline. When you receive authorization, type the name of the representative below. Authorization will be verified.

Affected Area		Approval Required	Approval Received
Faculty / Staff Sponsor		Always	
Director of Facilities			
Environmental Health & Safety Officer			
Campus Land Use Committee			
Academic Budget Dean			
Student Activities Advisor			
Science Operations Manager / Organic Farm Manager			
Residential and Dining Services			

**Timeline**

- Provide an estimated timeline listing the length of time from start to finish and detailing the length of time that each component will take.

<b>1. Design</b>		<b>4. Research / Construction</b>	
<b>2. Approval</b>		<b>5. Present / Report</b>	
<b>3. Procurement</b>		<b>6. Follow-up</b>	

**Detailed Project Description**

Please include:

- Project goals
- Definition of sustainability and the relationship of the project to this definition
- Longevity and/or permanence of the project results on campus
- Location, including any concerns that may arise from the chosen site
- Previous experience directing projects of this nature
- If applicable, comparisons to similar projects at other campuses

<b>Description</b>	
--------------------	--

**Campus Connections (Please select all that apply):**

	<b>Research</b>	<b>Implementation</b>	<b>Education</b>
Renewable Energy			
Resource Conservation			
Sustainability Strategies			

**Impact on Campus Sustainability Goals:  
Energy, Environmental, Social and Economic Impact**

- How does your project align with the Climate Action Plan or the goal of zero waste and carbon neutrality by 2020?
- How is your project consistent with the mission of the Clean Energy Committee?

<b>Impact on Campus Sustainability</b>	
--	--

**Outreach and Education:**

The Clean Energy Committee strives to fund projects that will be highly visible and have a positive impact in the lives of the Evergreen students responsible for the clean energy initiative. Approved proposals will be required to publicize their project in press releases and/or presentations, including mention of sponsorship by the Clean Energy Committee. It is also expected that you will present your work at the Synergy Conference, the Science Carnival, or another public presentation approved by the committee. With that focus, please address the following:

- visibility of the project to students and the greater evergreen community
- role that students will play in the project
- opportunities for involvement in classroom curriculum
- media outreach opportunities
- any additional information on methods the project will use to educate and engage students and the public about clean energy technologies and resource conservation.

<b>Outreach and Education</b>	
---------------------------------------	--

**Budget and Fundraising**

Please include:

- A detailed budget for the full project costs, including initial costs and life-cycle operation and maintenance costs.
- Detail both the specific budget items and the total funding amount being requested, and include support documentation.
- If the Clean Energy Committee does not fund the full requested amount, will the project be able to move forward?
- List any grants or other sources of funding that have been obtained or applied for. If these funds are limited to a certain component of the project, please specify
- NOTE: Preference will be given to those projects that seek additional funding from other sources. This priority is given to encourage cost sharing and to allow the funds available to support a greater number of sustainability projects on campus.

<b>Budget</b>	
---------------	--

**Cost Summary Including Tax**

Goods and Services	
Equipment	
Labor and Maintenance	
<b>TOTAL PROJECT COST ESTIMATE</b>	