

5000 Capital Way, Apt. 4
Olympia, WA 98501

January 2, 2006

Ms. Cynthia S. Kennedy, Manager
Evergreen Environmental Organization
1400 Old World Street
Tacoma, WA 98333

Dear Ms. Kennedy:

Dr. Carr, professor of Environmental Studies at The Evergreen State College, suggested that I contact you. He thought that you would be in an excellent position as an alumna to assist me with a career decision.

As an environmental studies student, I am exploring which career path to pursue. Water quality management, water resource planning, or hydrology all sound interesting to me at this point, but I want to go to the career fair next quarter with a clear sense of direction. I would like to get your advice on the long-term career implications of each path as well as a better handle on the day-to-day activities of an environmentalist.

I will call you next week to see if we can arrange a brief meeting at your convenience. Thank you for considering my request.

Sincerely,

Rachel Karsson

Rachel Karsson
(306) 555-5555