



# The Native Creative Development Program™ Grant Application

s'g'w g'wi? altx'w House of Welcome Cultural Arts Center | The Evergreen State College  
2700 Evergreen Parkway NW | Olympia, Washington 98505  
www.evergreen.edu/longhouse | 360 692 9487

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## SECTION 1: INSTRUCTIONS FOR SUBMITTING APPLICATION MATERIALS BY EMAIL

1. Fill out the application. Do not forget to save along the way.
  - a) Collect all your attachments:
  - b) Artist Résumé
  - c) Documentation of Tribal Affiliation.
  - d) Project Budget. (Sample budget provided)
  - e) Art Samples (Up to six work samples may be provided, label and title each).

Note: Apprentice Mentorship partnerships are to provide additional information.

Note: Letter of Support are required ONLY if your project involves intersectional partnerships and participation with community members. E.g., museums, galleries, or public events.
2. Format all Attachments. All your materials should be saved as separate documents and title each with the type of document and your name. Example: Art Sample: First Name, Last Name.
3. Email all Application materials: Documents may too large and require you to submit attachments in multiple batches. If so, in the Subject line of your email title each email. First name, Last Name, Applicant and send to: [Mary.Kummer@evergreen.edu](mailto:Mary.Kummer@evergreen.edu).

All applicants will receive an email acknowledgement that your application was successfully submitted. Due to the number of applications received it may take a day to receive a response. Questions regarding any part of the submission process may be directed to Mary Kummer at 360 692 9487.

### **This Application has the following sections:**

- Section 1: How to submit your application by email.
- Section 2: Grant Guidelines and Eligibility (refer to the website)
- Section 3: Application
- Section 4: Preparing your supplemental attachments.

### **Required Application Attachments**

1. Artist Résumé
2. Art Samples (Up to six work samples may be provided. label and title each provided).
3. Work Samples Up to six samples can be submitted.
4. Verification of Tribal Affiliation
5. Budget Template (Below is a sample template).

Additional: Apprentice Mentorship partnerships will upload additional mentor and mentee artist statements or biographies.

Letter of Support- ONLY required if your project involves intersectional partnerships and participation with community members. E.g., museums, galleries, or public events.

# The Native Creative Development Program™ Application | Word Format

Note: Type into the grey colored fields

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## APPLICANT NAME AND TRIBAL AFFILIATION

Full Name			
Mailing Address			
City, State, Zip code		Email	
Website, Facebook, social sites			

### List your Tribal Affiliation(s):

Tribally enrolled means you are an enrolled member citizen of a federally recognized or state recognized American Indian Tribe or Alaska Native Tribe. Documentation of tribal affiliation is required.

### Type of Artist Grant | check one

- Individual Artist Grant - Up to \$6,000
- Apprenticeship & Mentorship Partnerships – Up to \$10,000

## NARRATIVE QUESTIONS

1. Provide a clear project description, duration and timelines with goals, objectives, and outcomes  
Describe why this project is important to undertake now.

2. Tell us how this project will advance your artist's development, art form, and creative practice.

3. Share how your unique aesthetic and body of work celebrates your history, connection and belonging to your Tribal cultural identity, values, and community.

**Additional narrative question for Master/ Apprentice collaborations.** Describe who is involved and how you are spending time together during artmaking sessions with increased time on skill development and actively learning from one another through mentorships. Master | Apprentice collaborations must be able to meet regularly in-person for face-to-face artistic development.

Be sure to include letters of support from individuals and/or community if your project involves intersectional partnerships and participation with community members. E.g., museums, galleries, or public events.

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## ATTACHMENTS

### **Required application documents:**

1. Artist Résumé
2. Work Samples Up to six samples can be submitted by email. |Please name, title each sample of art.
3. Verification of Tribal Affiliation
4. Budget Template (Below is a sample template).

Note: Mentorship partnerships are to upload additional mentor and mentee artist statements or biographies.

Note: Letter of Supports are ONLY required if your project involves intersectional partnerships and participation with community members. E.g., museums, galleries, or public events.

### Format Specifications Instructions for emailing

- Images: Please make sure your individual image(s) do not exceed 100 MB
- Film: any type of film file or link to YouTube, Vimeo, etc.  
Please make sure attached film file(s) do not exceed 2GB
- Music: any type of sound file, or web link to sample.  
Please make sure attached music file(s) do not exceed 2GB

The next page is a sample project budget.

## Sample Project Budget

You may submit your own budget. Do provide both income and expenses. This sample may work for your use but you can download one from our webpage.

Date:	
Project Timeline: January 1, 2024-August 31, 2024	
EXPENSES (Description of your expenses)	
Artist (Paying yourself)	\$
List Here: Consultants you may pay (honorariums, trainers, artist partnerships)	\$
List Here: Travel associated with project	\$
Rent, lease, gallery space, etc.	\$
List here: materials	\$.
List here:	\$
List here: (Or leave blank)	\$
<b>Total Expenses</b>	<b>\$</b>
List here: Grants, partnership funds, etc.	\$
List here: any personal income you are contributing	\$
List here: The Longhouse Grant Amount requested	\$
<b>Total Income</b>	<b>\$</b>
IN-KIND SUPPORT* (you may enter your own in-kind descriptions)	\$
Artist volunteer time (take your hourly rate , multiply by hours invested)	\$
Space or workspace	\$
Items already purchased to make the program work (tools, equipment, etc.)	\$
<b>Total In-kind</b>	<b>\$</b>
*In-kind is cash-equivalent contributions toward a project. This can be volunteer time already contributed to project, supplies already purchased, gifted gallery space or workspace.	
Note: In-kind expenses are not tallied in a budget but will show the contributions and investments already made. For example: I may have already purchased my beads or cedar bark. I will enter the cost of those items into the in-kind support.	
Balanced project budget: Total Expenses should equal the Total income	